



HEBRON POLICE DEPARTMENT

12007 PRAIRIE AVENUE

Hebron, IL 60034

Phone : (815) 648-2351 Fax : (815) 648-2771

Application for Employment – Certified Officer

INSTRUCTIONS: Please complete this application completely and accurately. All statements are subject to verification. False statements in this application will bar you from employment. If you need more space to complete an answer, please use the “Continuation” section at the end of this application. Use the term “DNA” (Does Not Apply) if the question does not apply to you.

PERSONAL:

Full Name : _____ Maiden Name (if applicable) _____

City/State/Zip: _____

Phone # : _____ Email Address: _____

Date of Birth : _____ Social Security Number : _____

Are you licensed to drive a vehicle in Illinois? Yes No

Has your license ever been suspended or revoked? Yes No

If YES, explain? _____

EDUCATION: Name and location of school

High School: _____ City/State _____

Did you graduate? Yes No

Business/Trade: _____ City/State _____

Did you graduate? Yes No If YES, Degree: _____

College/University: _____ City/State _____

Did you graduate? Yes No. If YES, Degree: _____

Graduate/Prof: _____ City/State _____

Did you graduate? Yes No If YES, Degree: _____

MILITARY SERVICE:

Have you ever served in a branch of the United States military? Yes No

If YES, what branch? _____

Type of Discharge: _____

ARREST HISTORY:

Have you ever been arrested (other than traffic)? Yes No

If YES, Date: _____ Charge: _____

Disposition: _____ Arresting Agency: _____

WORK EXPERIENCE: Begin with your most recent position.

Employer: _____

Address: _____ Phone #: _____

Dates Employed: from _____ to _____ May we contact? Yes No

Job Title: _____ Supervisor: _____ Job

Duties: _____

Reason for Leaving: _____

Employer: _____

Address: _____ Phone #: _____

Dates Employed: from _____ to _____ May we contact? Yes No

Job Title: _____ Supervisor: _____ Job

Duties: _____

Reason for Leaving: _____

Employer: _____

Address: _____ Phone #: _____

Dates Employed: from _____ to _____ May we contact? Yes No

Job Title: _____ Supervisor: _____ Job

Duties: _____

Reason for Leaving: _____

REFERENCES:

(Do not include relatives)

Name: _____ Relationship: _____

Address: _____ Phone #: _____

Name: _____ Relationship: _____

Address: _____ Phone #: _____

Name: _____ Relationship: _____

Address: _____ Phone #: _____

REASON FOR APPLYING: Explain your reason for applying for this position.

CONTINUATION: Please indicate which question you are answering and then complete in space provided.

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.

Applicant's Signature: _____ Date: _____

How did you hear about our department? (Select all that apply)

- VOH
Employee
- Other
- Online Advertising

Village of Hebron Police Department

•••••••• Officer Supplemental Questionnaire

*****You must answer ALL questions*****

1. Please indicate the type of law enforcement activities in which you have experience. Select all that apply.

- | | | | |
|--------------------------------------|--|---------------------------------------|-----------------------------|
| <input type="radio"/> Municipal | <input type="radio"/> Park District | <input type="radio"/> Military | <input type="radio"/> Other |
| <input type="radio"/> Sheriff/County | <input type="radio"/> School District | <input type="radio"/> Federal | |
| <input type="radio"/> State Patrol | <input type="radio"/> College/University | <input type="radio"/> Transit/Housing | |
| <input type="radio"/> Railroad | <input type="radio"/> Conservation | <input type="radio"/> Drug Taskforce | |

If you indicated "Other", please provide details.

Was this experience: **Full-Time** **Part-Time** **Reserves**

2. Please provide details of your current or most recent law enforcement experiences and duties. Please be thorough and include common daily activities.

3. Are you a sworn law enforcement officer? Yes No

4. Are you a full-time officer with your current agency? Yes No

5. Are you considered probationary status with your current agency? Yes No

6. How long was your current or most recent agency's probationary period? _____

7. Indicate your current or most recent department size.

- 10 or less sworn officers
- 11-25 sworn officers
- 25-50 sworn officers

- 51-100 sworn officers
- 101-200 sworn officers
- 201+ sworn officers

8. Please detail the level of your law enforcement training. Include length of basic academy training, length of field training, and any specialized training that should be considered.

9. What is the name and address of the police academy you attended?

Academy Name: _____

Academy Address: _____

10. Please indicate which type of Academy you attended:

- Part-time/Transitional Academy
- Full-time Academy

11. How many hours was the police academy you attended? _____

12. In your law enforcement career, please indicate the amount of time spent in solo patrol or with a partner in a non-training environment.

- Less than 6 months
- 6 months to less than 1 year
- 1 year to less than 2 years
- 2+ years

13. Are you in good standing with your current or most recent agency? Yes No
If you responded "No", please explain.

14. If you are no longer employed as a law enforcement officer, did you leave your previous agency in good standing? Yes No
If you responded "No", please explain.

15. Have you ever left any law enforcement agency not in good standing? Yes No
If you responded "Yes", please explain.

16. Have you ever been terminated or asked to resign, whether on probation or not? Yes No
If you responded "Yes", please provide details.

17. Please indicate your highest level of education.

- | | |
|--|---|
| <input type="radio"/> High School or GED | <input type="radio"/> Associates' Degree |
| <input type="radio"/> College- 30-59 credit hours | <input type="radio"/> Bachelor's Degree |
| <input type="radio"/> College- 60-89 credit hours | <input type="radio"/> Post Bachelor Studies |
| <input type="radio"/> College- 90-119 credit hours | <input type="radio"/> Master's Degree |
| <input type="radio"/> College- more than 120 credit hrs. but no degree | <input type="radio"/> Post Master's Degree |
| <input type="radio"/> Specialized Trade School | <input type="radio"/> Doctorate (PhD, MD, JD, etc.) |

18. Do you fluently speak another language, other than English? Yes No
If "Yes", which language(s)?

19. Why are you interested in joining the Village of Hebron Police Department?

I certify that all the information submitted by me on this supplemental questionnaire is true and complete.

Applicant's Signature : _____ **Date :** _____



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CONSENT AND RELEASE FOR JOB APPLICATION, BACKGROUND CHECK AND PHYSICAL ABILITY ASSESSMENT

Application and Background Check

I acknowledge that as a condition of being considered for employment with the Village of Hebron Police Department (“Employer”), or for maintaining my continued employment at Employer, it is required that I consent to an investigation of my background. I hereby authorize Employer to conduct certain background investigations which may include, but are not limited to, my employment history and references, criminal history, driving records, personal references, internal investigation files, verification of academic credentials and licenses, military history, and credit and consumer reports, as permitted under the federal Fair Credit Reporting Act (“FCRA”) and local or state credit privacy laws if applicable. If requested by Employer, I hereby consent to release of all employment records. I further agree to participate in a personal interview, testing process, polygraph examination, and/or post-offer psychological evaluation and medical evaluation.

All information obtained by Employer pursuant to this background investigation shall be confidential and safeguarded against disclosure to all unauthorized persons as required by law. I hereby release and hold harmless any person, firm, or entity that discloses information in accordance with this consent, from any liability that might result from the request for, use of, and/or disclosure of any background information, as described above. I further release and hold harmless Employer and their respective personnel from any liability resulting from or in connection with, the results of this background investigation concerning my fitness for employment or continued employment at the Village of Hebron and/or the decision to hire or retain me in my position.

I hereby consent to this background information investigation by Employer. I understand that I may request a copy of any consumer report from the consumer reporting agency that compiled the report, in accordance with the requirements of the FCRA.

I hereby certify that I have read this document, and I understand its content.

Print Name : _____

Signature : _____

Date: _____