

VILLAGE OF HEBRON
SPECIAL VILLAGE BOARD MEETING
MARCH 11, 2024

On the roll call at 6:01 p.m., Trustees Shepherd, Correll, Milarski, Knaack, Stevens, and Mogan were present as well as President Shelton and Attorney Smoron.

The meeting began with the Pledge of Allegiance.

Public Comment

There were none.

Motion to Approve LOCIS Water/Sewer Billing Software

Trustee Milarski made a motion to approve LOCIS Water/Sewer billing software. Trustee Knaack seconded the motion. President Shelton explained why the new software is needed since the current company went out of business and the software is no longer supported. He added that two other companies, BS&A and Tyler Tech, had been requested to send a quote, but the Village did not hear from either of them. President Shelton reported that LOCIS is local and has been responsive. He said that they also service Genoa, Capron, McChesney Park, Byron, and Cherry Valley. He said that the LOCIS program is web-based (Cloud based) and can be accessed from multiple locations. President Shelton reported that the conversion process would take three days to move the data from the old software to the new. In addition, they will compare the old and new data to make sure it moves accurately. He said that the current water meters work with LOCIS software. Frank Zima explained that he has worked with LOCIS for eight years. Frank gave a brief history of the company and explained that this is the company's eighth version of the software. Trustee Stevens asked if training was included in the cost and Frank Zima stated that it was, however, if they upgraded the system to a new version there would be an additional cost. Trustee Shepherd asked if they would use bar codes and postcards and Frank stated that they would. Trustee Mogan asked if residents would be able to view their account history and Frank said that it is built in but is not used yet. Treasurer Andrus asked if the program would still use Illinois Funds for E-Pay and he said yes. President Shelton said that the billing clerk, JoAnne Gumprecht, would finish the billing cycle first, then they would run the programs side by side to compare and confirm that the data transfers correctly. Frank Zima said that they can remote into the system and will be able to be on site when needed. President Shelton reported that this new system will come out of the current budget for a total of \$7,350 which covers the cost of software, training and implementation. He added that two people can access the system at the same time. Treasurer Andrus said the cost of this system is feasible. Trustee Milarski, Knaack, Stevens, Correll, Mogan, and Shepherd approved the motion by answering aye. Motion carried by all.

Discussion of the Proposed FY 2024-2025 Operating Budget for the Village of Hebron

President Shelton reported that the Village did well adhering to the budget with what could have been a tough year. He also stated that there will probably be one more meeting to discuss the budget before approval. Treasurer Andrus said that as of March 6 the Village ended with a positive fund balance. She added that new computers need to be purchased. President Shelton added that a few new chairs need to be purchased as well, but this is not crucial. Chief Gumble reported that their wish list included bullet proof vests, new tasers and she added that the department is working on trying to get grants to help pay for what they need. Seargent

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Biancalana reported that police vests only last five years. President Shelton stated that the police squad car fleet is aging. He added that his viewpoint of leasing vehicles has softened. Seargent Biancalana explained how leasing vehicles for the police department works and he also mentioned that the white unmarked police car has a CO₂ leak and is not worth much. Trustee Knaack suggested that the Village look at credit unions for better loan rates. Discussion ensued regarding possible cars for purchase and what the monthly cost would be.

Superintendent Dan Nelson reported that his department is doing well, however, replacing lead lines has been an issue. He said that these lead lines can be replaced over a period of years, but the IEPA requires that a plan must be in place. Treasurer Andrus added that a zero-interest loan may be necessary to pay for this project. Superintendent Nelson said they will still need to purchase a vehicle for whoever the Village hires as the new water/sewer operator. He also mentioned that he would like to have the water tower cleaned. Trustee Knaack asked what the status was regarding the purchase of caps for the sewer plant. President Shelton said that they have been put on hold as there are other items needed which are more crucial currently. He stated that the purchase of sewer caps is still on the budget radar. Trustee Knaack asked where the Village is at regarding the repayment to the water/sewer fund for the loan to the general fund. Treasurer Andrus stated that the Village has paid back an additional \$123,000 of principal and will look at making another additional payment after the fiscal year end. Treasurer responded to Trustee Knaack regarding her question of how much is left of the loan to pay off for the sewer treatment plant stating that 3.3 million remains. Discussion ensued regarding purchasing fire extinguishers for the police department and President Shelton stated that this will be taken care of.

Adjournment

Trustee Knaack made a motion to adjourn at 7:31 p.m. Trustee Stevens seconded the motion. Trustee Knaack, Stevens, Correll, Milarski, Mogan, and Shepherd approved the motion by answering aye. Motion carried by all.



Jean Attermeier,
Village Clerk



Robert W. Shelton,
Village President