

VILLAGE OF HEBRON  
SPECIAL VILLAGE BOARD MEETING  
APRIL 11, 2022

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

President Shelton stated that this meeting was requested by Trustees Lange, Drevalas and Peterson.

Trustees Shepherd, Mogan, Drevalas, Stevens, Peterson, and Lange answered aye to roll call.

**Public Comments**

*Penny Smith, 10113 Brigham Trail*, she stated she is the School Board secretary for the Alden-Hebron School District and she would like to remind everyone that the school will be holding a Community Workshop on April 12 from 6:00 p.m. to 8:00 p.m. in which the community is helping the school board decide what needs to be done in terms of the high school and middle school repairs. She said there will be three points to the agenda being two presentations, a question-and-answer session, and a school tour will be offered. Also, she stated that the Superintendent is offering an open-door policy on April 5 through April 7 between 3:00 p.m. to 5:00 p.m. She said that she also works at Crandall's Restaurant and she wanted to thank the Hebron Police Department as they responded to a call there for a customer in distress. She mentioned the Hebron Police responded before the rescue squad and it was much appreciated.

*Karen Lalor, 12718 O'Brien*, thanked the Village Board for holding this meeting.

*Joann Lange, 10309 Sharon Lane*, she started by thanking the four Board members that voted to reduce the police budget as the Hebron Police Department lost two popular police members this week: one being a two-legged and the other a four-legged. She stated that the Village worked very hard to get the K-9 officer into the police department and this was the only decision that the residents have had any say in one way or the other. She directed her next comment to President Shelton stating that he wants to resurface Prairie Avenue which not only needs resurfacing, but also the underlying infrastructure. She added that the roads in Country View Acres are falling apart and she feels those roads should be taken into consideration as well.

*Kimmy Martinez, 9619 Main Street* – she thanked the Trustees that called this meeting regarding the budget because the public should be notified of what is happening with it. She added that she felt copies of the budget should have been made available to the public for transparency purposes. She said that since the Board has partially defunded the police department, she feels that if she has an emergency at her home and County takes too long to get there and something bad happens, she will sue President Shelton and the three trustees that voted with him and the Village. She said that President Shelton does not own a home in the Village, pay taxes to the Village or have a stake in the Village yet he seems to be making all the decisions for the Village because he has his three trustees and he is always a tie breaker so he always wins. She asked that he vote for what the people want.

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**Motion to Review and Discuss the Proposed FY 2022-2023 Operating Budget for the Village of Hebron**

President Shelton opened it up to the Village Board for discussion. Trustee Peterson suggested referring to the line-item number and start with the General Fund. She asked what number 326, Use Tax, was and which was previously budgeted at \$33,000 and now it is at \$5,000. Treasurer stated it was the sales use tax that the Village gets from the State. She said she has been trying to find out about it regarding where it is collected from and no one seems to have any information to answer this question. Trustee Shepherd said that this was lowered to \$5,000 as so far only \$3,162.48 has been collected.

President Shelton referred to number 310, General Property Tax Levy. He reported that in the FY 2021-2022 budget income from this was budgeted at \$140,000 and year to date totals are at \$185,667.83. It was proposed to budget for \$152,000 this year, but he asked if that should be raised to \$185,000. Attorney Smoron suggested that the Village reach out to the Village of Johnsburg as they filled out a form to find out where the sales taxes come from on an individual business basis. It is a form that is available to non-home rule and it is secretive enough that that the Village can specify who the individual will be that would receive the information from the State.

Trustee Drevalas asked what happens to the funds collected from Other Permits (no. 344), Telecommunications (no. 350), Franchise Fee-Cable (no. 351), and Business Licenses (no. 360). President Shelton stated it is deposited into our General Fund account. Trustee Peterson questioned why the amount went down from \$1050 to \$500 for number 565, Publications. President Shelton stated that they kept it at \$500 just in case a subscription for a publication was necessary to order. She also asked the Clerk if what was being proposed for office supplies (no. 651) was adequate. The Clerk responded that it was.

Moving to page three of the general fund, Trustee Peterson asked if the percentage of increase for salary and wages (no. 422) was correct. President Shelton stated that these increases were agreed upon by the Village Board in January of this year and Treasurer Fotland agreed. Trustee Peterson asked for an explanation of Debt Services (no. 710 and 720). President Shelton explained that these are the loan payment on the lot next to the Village Hall. Treasurer Fotland agreed that the amount presented, \$16,869.00 for this budget should be adequate to make those loan payments.

Trustee Mogan asked what Extra Meeting (no. 431) was for. Treasurer Fotland explained that it would be for special meetings such as in this meeting. Trustee Mogan asked that \$450 be budgeted for this purpose, as there was nothing in this line item. Trustee Peterson explained that the Board should not have to have a special meeting next year if the Board is given the budget earlier for their review. President Shelton agreed.

Trustee Stevens asked who it covers under Salary and Wages (no. 422 and 426). Trustee Peterson stated that this was for the Clerk, Treasurer, President, and the Senior Bus Driver.

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President Shelton asked the treasurer if the line item for Senior Citizen Bus Service (no. 931) covers everything except the bus driver. She confirmed this to be true and explained that it covered the lease of the bus from the school district. Trustee Shepherd suggested that this year's budget should be increased to \$3,000 as it went over budget by \$266.50. President Shelton agreed. After discussion, it was agreed to remove line-item number 64441 as no money was allotted there and it was a duplicate of line-item 931. Treasurer will confirm that nothing remains in this line-item before deleting it.

The next department to be discussed was the Building Fund. Trustee Peterson commended the Village Building Inspector, Dick Ackerman, for the work he does for this Village. Trustee Peterson asked what contractual services - Contract Services (no. 520) was for. Trustee Shepherd and Dick Ackerman both stated that it was for the plumber the Village uses on occasion as a plumbing inspector. Trustee Peterson asked if the amount allotted was sufficient and Mr. Ackerman stated that it was. Trustee Peterson asked for clarification on Other Services (no. 521) and discussion ensued. She reported that there are cracks in the outside walls of the Village Hall and outside lights that need repairs. She also said that there are no working motion detecting lights anywhere and she feels that they are needed. Discussion ensued as to where the funds would be taken from to accomplish this. Superintendent Nelson reported that it is a problem with the fixtures themselves and not just new lightbulbs needed. Discussion also ensued regarding the payment drop box location and the possibility of needing a new one. After discussion it was suggested by President Shelton and agreed by all that the General Fund Building Maintenance (no. 511) be increased from \$5,000 to \$7,000 to cover cost of these repairs.

The Street Department was discussed next. Trustee Peterson stated that nothing was budgeted last year for Street Lighting Levy (no. 318), yet the Village received \$12,000. She questioned the \$14,000 in this year's budget wondering if the amount was bumped up as there is the potential to receive a higher amount this year. Treasurer Fotland stated that this would be fine as it is the tax levy. In addition, Trustee Peterson stated that last year in Improvements (no. 540) it was budgeted at \$20,000 with no use of these funds. She stated that this year there was nothing budgeted and questioned why. Trustee Stevens stated that the residents have made it clear that they would like to see road improvements and Trustee Mogan added that they want to see sidewalk repairs as well. After discussion about Village needs (road repairs, sidewalks, and water main repairs), it was decided to budget \$10,000 to Improvements (no. 540).

Trustee Peterson directed the attention to Street Surfacing (no. 850) which is a new line item for the budget and \$100,000 was added for the FY 2022-23 budget. President Shelton stated that the funds cut from the Police Budget were allocated to Street Surfacing. Trustee Shepherd stated that some of that might have to go toward matching funds for a grant received. President Shelton stated that this line item was strictly for street repairs and resurfacing to take care of area that have needed improvements for some time. Trustee Lange mentioned that the roads in his subdivision are over 35 years old. Trustee Peterson referenced Uniform Allowance (no. 471) and asked if this was for bright colored safety clothing. Superintendent Nelson answered that it was and stated that this was for safety as well as making it easier for the residents to know that they work for the Village. Trustee Stevens asked who was included in Salaries and Wages (no.

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420). President Shelton confirmed that this was for only Dan Nelson and James Mueller. He added that those wages are split between Streets and Water/Sewer as they do work for both departments. Discussion ensued regarding Overtime and it was clarified that it would not be considered overtime, but comp time.

Trustee Peterson moved on to the Water Fund and stated that it was brought to her attention by Village staff that the Village needs to upgrade the computer software program for Water Billing (no. 381). She feels that this is very important as this is the one area where money comes in and can be counted on. She asked Frank Michalczyk to get some cost estimates on such an upgrade. Discussion ensued and it was Trustee Mogan mentioned that along with a new program, computers may need to be upgraded as well. Trustee Peterson moved on to Lab Testing (no. 575) and Chemicals (no. 577) mentioning that the costs in these areas will drastically increase. Frank Michalczyk mentioned the cost of delivery alone has increased substantially. President Shelton questioned if the amount of \$22,000 for Lab Testing (no. 575) was enough due to the increase in lab testing necessary for water issues and main breaks. Frank stated that he felt comfortable with the budget as presented for this line item. Trustee Peterson referenced Misc. Income (no. 371) asking what income this was. Discussion ensued and Superintendent Nelson stated that it was from such things pool filling. He felt that the total for this year should have been higher than \$200 and there was some question on whether the funds were added to another line item. It was decided to change the line-item name to Bulk Water Income. Trustee Stevens took the opportunity to thank the Dan Nelson and the staff in Public Works as well as Dick Ackerman in the Building Department for their hard work.

Trustee Peterson moved on to the Sewer Fund. She questioned Other Maintenance (no. 517) and it was confirmed that \$500 was budgeted and none of it was used, but Superintendent Nelson stated that this would be used for miscellaneous items such as when cameras are needed to look at sewer mains. Discussion ensued regarding Sewer Maintenance (no. 518). Trustee Peterson asked Frank if \$16,000 budgeted was enough. He stated that it all depends on issues that arise and that some of the pumps are going bad. Superintendent Nelson stated that the lift stations are ok, however, the pumps are in bad shape. Frank does what maintenance he can do on them and sends them out for rebuilding when necessary. President Shelton added that he believed these repairs would come out of Maintenance – Equipment (no. 512) and, after discussion, both Frank and Superintendent Nelson were ok with the \$35,800 budgeted. Trustee Peterson asked if the budgeted amount of \$18,000 for Meters (no. 620) was sufficient and Frank felt that it was as there is also funds budgeted for this under the water budget. President Shelton asked if all trustees were ok with the amount of \$500,000 for Sewer Billing (no. 381) and after discussion, it was agreed by all to increase it to \$600,000 as this line-item has been over budget in the past.

Moving on to the Police Fund, Trustee Peterson had concerns about Line-item 513-2 and 513-3. She stated that two police vehicles were slated for repairs and the cost was substantially higher than expected at approximately \$11,000 for the 2013 Ford Explorer and approximately \$13,000 for the 2016 Ford Explorer. She would like to discuss the possibility of leasing one vehicle as overall it could save money. She stated that there are lease agreements, including all the necessary police equipment installed, with monthly payment for five years and at the end of that period the vehicle could be purchased for \$1. She asked Chief Donlea to get numbers for leasing

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one vehicle. President Shelton stated that these maintenance line-items include normal upkeep, but explained these numbers included the high cost of a new transmission, catalytic converter and a new engine. Chief Donlea stated that they could arrange for a car through the state bid and then negotiate with the dealer for a lease agreement. These cars would come with new computer, radar, and radios and the Village could pay for it over a period of 60 months. He added that at the end of the lease, the car could be purchased for \$100 or close to it. Regular maintenance (i.e. tires, oil changes) would still be the responsibility of the Village. Chief Donlea will investigate lease possibilities.

Trustee Peterson spoke with the Superintendent of the schools and she mentioned that the school is asking for the schools to be covered in the same manner as they have been in the past in lieu of the cuts to the Police Department. Chief Donlea stated that they will continue to be at the school two times per day and mentioned that he is in contact with Superintendent Elswick at least once per week which he will continue to do. He believes that the Hebron Police Department will continue to keep the kids safe. Trustee Peterson asked if they would continue the school elementary program and Chief Donlea stated that they would continue with that program next year.

Trustee Peterson stated that the trustees received an email with a proposal from the Police Department. Attorney Smoron stated that this discussion must be tied into the budget discussion as this is the only thing on the agenda this evening. Chief Donlea stated that the budget cuts proposed by the Police Department would include a restructuring of payroll to save the \$100,000 necessary and further fund the department. Officer Robert explained that Lieutenant Gohmann resigned from the Hebron Police Department today and will be taking a new position with the Milwaukee Police Department. He explained that with this resignation and along with the part-time officer cuts, the Police Department saved a total of \$111,046.81 without adding the layoff of the other two officers. The Police Department will be working on further negotiations with the Village Board in the next week to produce an agreement. Trustee Lange was impressed with this proposal and wants it placed on the next Village Board agenda. Officer Robert stated that he felt this was a good option for all involved keeping the police on the street and the public protected while meeting the requests of the Village Board. Trustee Mogan asked what negotiations will take place. Officer Robert stated that there will be upcoming negotiations with the Police Department, the Fraternal Order of Police (FOP) and the Village of Hebron Administration keeping everything in line with the collective bargaining agreement. Trustee Stevens asked if this would change the proposed budget. President Shelton stated that it would. Attorney Smoron stated that once the FOP submits a proposal, then there may be some adjustments. President Shelton added that the Village Attorney, Brad Stewart, manages these negotiations and has not yet received anything from Kevin Krug of the FOP.

Looking at the numbers being presented in the proposal from the Police Department and based on those numbers being shown, Trustee Mogan stated that Lieutenant Gohmann's resignation could save the Village \$81,000 and with letting go of all the part-time officers it could save an additional \$18,000 leaving the proposal short by only \$1,000. He mentioned that this is only true if the numbers presented were accurate. Officer Robert stated that there are contractual raises built into the existing FOP agreement which also includes a performance-based raise scale.

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Trustee Peterson asked Attorney Smoron if the budget discussion was handled well this evening. He did suggest that regarding infrastructure, the Village be conservative in appropriations. If there is a possibility of one or more pumps going out in the Village the appropriations should account for the possibility of higher costs. He explained that it is very difficult to make changes to the appropriation ordinance later. It does not mean these funds have to be spent. President Shelton gave an example using last year's budget. He explained that knowing the fuel costs were on the rise it was made sure that this increase would be covered in the appropriations.

A resident interrupted the meeting by handing several of the Trustees a bottle of water from his home faucet. He suggested the sediment in the bottom of each bottle was a result of Village water. He stated that this water has been known to cause issues with home water heaters and has caused health issues. He explained that to get rid of this issue a resident would need to purchase an expensive home filtration system or buy bottled water. President Shelton stated that the water department would look into it.

**Adjournment**

Trustee Shepherd made a motion to adjourn at 7:39 p.m. Trustee Mogan seconded the motion. Trustee Shepherd, Mogan, Drevalas, Stevens, Peterson, and Lange approved the motion by answering aye. Motion carried by all.



Jean Attermeier,  
Village Clerk



Robert W. Shelton  
Village President