VILLAGE OF HEBRON
SPECIAL VILLAGE BOARD MEETING
SEPTEMBER 14, 2020

President Martinez called the meeting to order at 7:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Drevalas, Ritzert, Lange, and Peterson, answered aye to roll call.

**Discussion and Vote to Approve minutes of August 17, 2020 Village Board Meeting**
Trustee Lange made a motion to approve the minutes of the August 17, 2020 Village Board meeting. Trustee Drevalas seconded the motion. Trustees Lange, Drevalas, Peterson, Ritzert, and Shepherd approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve August/September 2020 Accounts Payable**
Trustee Shepherd reported that there was $10,700.82 due in accounts payable for General Fund and $8,770.34 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was $19,471.16. Trustee Shepherd stated that there were no add-ons this month per Treasurer Fotland and he made a motion to approve the August/September accounts payable as presented. Trustee Peterson seconded the motion. Trustee Shepherd, Peterson, Lange, Drevalas, and Ritzert approved the motion by answering aye. Motion carried by all.

**President's Report**
President Martinez announced that April Steele will head up Trunk or Treat again this year. She thanked April for organizing this event. Also, she confirmed that the Trick-or-Treating day will be Saturday, October 31 between 3:00 p.m. and 7:00 p.m. Those residents wishing to participate can leave a porch light on, even in daylight hours, to let children know that they are welcome. She stated that for both events more information will follow on the Village Facebook page, website and in the Autumn Village newsletter. President Martinez reported that street paving and sidewalk repair are continuing as well as other Public Works projects.

**Public Comment**
*Deb Mindham, 11614 Prairie Avenue*, stated that the way parking is now along Main Street is bad for her business. She added that she feels that business employees should not park on Main Street and that sometimes they do for up to eight hours at a time. She feels that remedying this will free up parking spaces for business patrons. She also recommended moving the handicapped spaces. President Martinez confirmed that handicapped spaces will be relocated as well as striping in the Fall.

*Tammy Lillie, 9613 Woods Lane,* announced that next week will be the last week of Hebron's Biggest Loser. To date there has been a total of 600 pounds during the event. She will be organizing a mini event of Hebron's Biggest Loser to begin on October 5 and it will run for six weeks with prizes going to the top male and female. She said that businesses have been supportive of these events.

*Janet Ratajczak, 9936 Main Street,* stated that in respect to parking restrictions, a two-hour parking limit would negatively impact her business. She also expressed issues about the bar next door to her business regarding employees parking on Main Street and she feels she is being harassed by the owners. She would like to see the winter over-night parking restrictions from October 1 to April 1 be illuminated from Route 47 to the alley.

President Martinez responded that the over-night winter parking restriction allows for snowplowing. As far as the business employee's parking on Main Street, she agreed that this should be addressed. She went on to state that there is plenty of additional parking on Third Street and in the Village Hall Municipal parking area.

There were no additional public comments.

**Discussion and Vote to Approve Amending Chapter 8, Village Administration, of the Hebron Municipal Code**

President Martinez explained that the Village Attorney has a significant schedule change to his workload given by a partner of his firm and has asked if the Board would consider moving our meetings to the second and fourth Mondays of the month. She stated that a meeting time change from 7:00 p.m. to 6:00 p.m. is also up for consideration. She clarified that should a Planning and Zoning meeting coincide with the Board meeting, Planning and Zoning would be held at 6:00 p.m. and the Village Board would meet that week at 7:00 p.m. Trustee Peterson asked it to be added to the amendment that if the Board meeting time were to be changed due to a second meeting that it be considered a "special" meeting.

Trustee Shepherd made a motion to approve amending Chapter 8, Village Administration, of the Hebron Municipal Code as presented with the addition of the specification that the Village Board meeting would be a special meeting. Trustee Lange seconded the motion. Trustee Shepherd, Lange, Ritzert, Peterson, and Drevalas approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve Parking Restrictions Along Main Street**

President Martinez explained that she is asking for discussion and a possible vote on administering parking restrictions on Main Street from Third Street to Route 173. She stated that at the last Village Board meeting there was interest in placing a two-hour limit from 7:00 a.m. to 2:00 p.m. on Monday through Friday. The next day, some of the Village business owners verbally and via email expressed their opinions against restricted parking as it may hurt their businesses. Originally when this was first brought to the Boards attention, they unanimously voted against any parking restrictions due to the results of a previous poll taken which nine businesses responded to. Six of these businesses were against restrictions, three were neutral or for restrictions. She asked everyone to keep in mind the issue of enforcing restrictions as well as added cost to the Village to do so. She also mentioned that on Monday through Friday, not including holiday, parking is never completely occupied. She added that perhaps restricting employee parking could remedy the situation with employees parking on side streets or in municipal parking areas.

Trustee Peterson stated that the Board received an email from the tattoo business expressing their concerns being that their clients sometimes need to be there for four or more hours at a time in which case parking restrictions would not work for them. Discussion ensued regarding collecting information from employees to monitor their parking as well as questioning of how many handicapped parking spaces there were along Main Street. Chief Donlea stated that handicapped spaces could be added along the East side of Main Street, but the Village would need the approval from IDOT if spaces were needed along the West side.

President Martinez explained that setting a two-hour parking restriction would be a cost to the Village as they would have to hire a parking enforcement officer. Discussion ensued. President Martinez stated that she could draft a letter to the businesses asking for no employee parking on Main Street. She would include a map including alternative parking sites in the Village. Trustee Shepherd added that he would like the letter to mention that if this letter does not resolve the issue, the Village will be forced to take alternative action. Trustee Peterson would like to give the employers thirty days to organize their employees regarding this request. Attorney Smoron stated that he could work with the Chief to develop an ordinance as such. President Martinez stated that she will put a letter together and she will hand deliver it, if possible. This issue was tabled until the next Village Board meeting.

**Department Head Reports**
Treasurer Fotland reported that the grant from Governor Pritzer's office was filed, the application was accepted, and there has not been any word regarding approval. The Village applied for a CDBG grant to update the sewer and water mains on Prairie from Main Street to St. Albans and are asking for $120,000. The application has been accepted, but the Village has not heard back from them yet. Treasurer Fotland has started to work on two new grants for roads. The Senior Bus Grant is filed, accepted, and the meeting with the County is this coming Friday. The Village should hear if the grant has been approved within a week or two.

Superintendent Nelson reported that his department has been working on flushing fire hydrants and they already have 40 of them done. He stated that they should finish the job by this Friday.

Chief Donlea warned residents that there have been a rash of vehicle break ins recently. He recommended keeping car doors locked and the windows up.

**Attorney Report**
None

**Board Comments**
Trustee Lange asked Deb Mindham when their new store will open. She announced that they will open the day after Thanksgiving.

President Martinez reported that the Village Board meeting on October 12 will be cancelled and the next Board meeting will be held on Monday, October 26, 2020 at 6:00 p.m.

Trustee Shepherd made a motion to adjourn at 7:57 p.m. Trustee Ritzert seconded the motion. Motion carried by all voting aye.

Jean Attermeier

Jean Attermeier,
Village Clerk

Kimmy Martinez

Kimmy Martinez,
Village President