

VILLAGE OF HEBRON
MCHENRY COUNTY, ILLINOIS

Monthly Meeting Minutes of the
VILLAGE OF HEBRON BOARD OF TRUSTEES
Monday, November 25, 2024

Village President Robert Shelton called the meeting of the Village Board to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Present: Roll call: Shepherd, Milarski, Stevens, Mindham, and Mogan answered aye to roll call. Absent: Trustee Correll

Also Present: Attorney Smoron, Clerk Johnson, Northwest Herald Reporter Janelle Walker, Chief Goldman and approximately 10 Visitors were in attendance.

Motion to Approve the Minutes of October 28, 2024, Village Board Meeting.

Trustee Milarski made a Motion to Approve the Minutes of October 28, 2024, Village Board Meeting and Trustee Mindham seconded the motion.

Trustee Shepherd, Milarski, Stevens, Mindham, and Mogan approved the motion by answering aye. Motion carried.

Motion to Approve the October/November 2024 Accounts Payable Balance.

Trustee Shepherd made a Motion to Approve the October/November 2024 Accounts Payable Balance, and Trustee Milarski seconded the motion. Trustee Shepard reported that there are some bigger bills such as A&A Underground in the amount of \$10,368.40- Water/Sewer, Engineering Enterprises, Inc., in the amount of 9,061.50 – Water/Sewer, GW & Associates, PC - \$15,750.00 Admin/Water/Sewer, add on for Motor Fuel Tax in the amount of \$138,382.84-Schroeder Asphalt Services for 2024 Streets Program, Hampton, Lenzini & Renwick, Inc., in the amount of \$17,443.14. The Total from General fund is \$30,352.49 and Sewer/Water is \$50,334.68, and Motor Fuel Fund is \$138,382.84 for a Grand Total of \$219,070.01. Trustee Shepherd stated that the Motor Tax Fuel comes from gas tax, license plate stickers, and money from the state for roads, such as salt, etc. Trustee Milarski asked what the balance is on the Motor Fuel Tax. Treasurer Andrus stated that the balance is approximately \$330,000.00. Treasurer Andrus stated the Village has some Rebuild Illinois funds that will need to be used otherwise the Village will lose it. President Shelton stated that the RBI is part of the Motor Fuel Tax.

Trustee Mogan, Mindham, Stevens, Milarski, and Shepherd, approved the motion by answering aye. Motion carried.

Presidents Report.

President Shelton stated the Village Accounting Audit has been completed and passed with no issues. Prairie Street Water Project – Phase III has started and he is hoping the work is completed by the end of December. The Gazebo Holiday lighting – Come and enjoy the start of the Holiday Season Saturday, November 30, 2024 at 6pm at the Community Park off of Price Road and enjoy hot chocolate and wonderful people.

Public Comment.

None

Department Heads.

Dan Nelson, Public Works, the replacement of the water main is almost done only about 50 feet left to complete. They will be making the connection next week, then moving on to the residents' service lines. The residents will be notified ahead of time in case there is a boil order put in place. Phase III is going smoothly, Christmas lights are up downtown, finishing the gazebo this week. Wednesday will be the last day for leaf pick up. He is getting the trucks ready for snow plowing.

Katherine Andrus, Treasurer, the audit was an unmodified opinion and has been submitted to the County Clerk and State. She submitted a new balance sheet for the Police Car grant. She is working on a lead service line grant. President Shelton stated that Dan Hughes is working on revising lead line inventories especially on the unknowns, trying to determine if there are any unknown lead lines. According to Dan Hughes he has sent out notices to verify some of the unknowns.

Peter Goldman, Police Department, stated that he has gotten a lot done from keys, uniforms and codes and getting familiar with the building and went over to the schools. He had the opportunity to go to the Sheriff's Department and meet the Sheriff himself and other bosses. He has an email address and his cell phone number directly to him. Previous Chief email will be monitored by himself and Sergeant. The previous Chief phone is going to be used by the Sergeant. He would like everything to be routed through the chain not directly to him. The activity monthly blotter he will be working on and revising it. He would like this to be current the day of the board meeting. Next month he is hoping to have more to share.

Motion to Approve the Girls Scouts of Northern Illinois 2025 Cookie Program.

Trustee Stevens made a motion to Approve the Girl Scouts of Northern Illinois 2025 Cookie Program and Trustee Milarski seconded the motion. President Shelton stated it runs from January to March.

Trustee Shepherd, Milarski, Stevens, and Mindham, approved the motion by answering aye. Motion carried.

Motion to Approve the Clarke Mosquito Spraying Agreement for 2025.

Trustee Shepherd made a Motion to Approve the Clarke Mosquito Spraying Agreement for 2025 and Trustee Milarski seconded the motion. President Shelton advised the amount is \$510.00 per application and it only increased by \$15.00. Trustee Mindham asked how often this is done and when it starts. President Shelton advised it starts late spring.

Trustee Shepherd, Milarski, Stevens, Mindham, and Mogan approved the motion by answering aye. Motion carried.

Motion to Approve Fulton Siren 2025 Outdoor Warning Siren System Annual Maintenance contract.

Trustee Mindham made a Motion to Approve Fulton Siren 2025 Outdoor Warning Siren System Annual Maintenance contract and Trustee Stevens seconded the motion. President Shelton advised they go over the 3 sirens that are activated from the Police Department as far as batteries, wiring, and everything is working each year. If there are any problems with the sirens they would repair or maintain the sirens. Trustee Milarski asked about activating them remotely. Trustee Mogan stated that he has been working with the dispatch supervisor at the County and they are assessing our sirens and their setup to see if they can remotely activate them when the parameters we dictate are met. Trustee Mindham asked if there was an increase and President Shelton stated he does not have an answer on that but there typically is a slight increase each year.

Trustee Shepherd, Milarski, Stevens, Mindham, and Mogan approved the motion by answering aye. Motion carried.

Discussion of Police Vehicles and Possible Repairs.

President Shelton stated that one vehicle is at the dealership for repairs and not sure if it is better to sell it or repair it. Chief Goldman stated that looking at the repairs needed to this vehicle according to the estimate from Bull Valley Ford in the amount of \$7763.01. This vehicle is equipped as a marked patrol vehicle without problem. Overall, in good condition. However, there is no maintenance record available to look at. This vehicle has already had the transmission replaced roughly a year ago, which would give the department roughly a couple more years of warranty. The 2016 White Ford is #240 has a lot of miles on it over 100,000. He believes that the estimate from Bull Valley Ford is \$7,763.01 would be worth paying for the repairs verse trying to replace this vehicle. The 2013 Ford Explorer #440 has 162,000 miles and has visual damage, rust and rot showing might be a good idea to replace this vehicle as it would not need all the accessories as in a cage, etc. Trustee Stevens stated that in the last VB meeting there was talk about getting more information or research being done. Chief Goldman stated that the information was not presented to him. He stated that he did ask for any previous research on the vehicles and was told there was none. Trustee Mindham stated that the information from the November 2024 meeting was on the current vehicle that was just purchased not Squad #240 or Squad #440. President Shelton stated that the white vehicle in the parking lot was already approved to be salvaged and has been sitting there for quite some time. President Shelton asked Treasurer Andrus if we have the ability or cash to repair the vehicle if it would last another year or two. Treasurer Andrus stated that the cash is there for the repairs. President Shelton asked if it is better to do a lease, repair or get a new vehicle. Treasurer Andrus stated that she is not suggesting fixing it but selling it and getting something new as once you put the \$7000.00 into it, we would not get that back out of it. Trustee Stevens stated that again that the board has talked about the leasing and Sergeant Biancalana had a packet of information on leasing. Chief Goldman asked what the forward thinking for these vehicles is. President Shelton stated that the information that was brought forward was not complete, and the Board stated that they are not moving forward. Treasurer Andrus stated the Hebron Way is what can we patch together to keep moving. Trustee Stevens asked why the Board stated previously that they were not moving forward and now we are? He also asked how is our budget now to move on getting a vehicle compared to previously? Treasurer Andrus stated the department can afford a new used vehicle, but our budget is better now because the Police Department has had a reduction in expenses. Trustee Mindham asked what the Kelly blue book on the current car in question is. Treasurer Andrus stated she is not sure, maybe \$1000.00. Trustee Stevens asked if the Police department is planning to have more officers in the Police force or are we making do with the 2 officers that the department has on the force now. Chief Goldman stated that the Police Department is under staff traditionally, Trustee Stevens asked if Chief Goldman plans on hiring because if not we do not need any more vehicles. Chief Goldman stated that 4 vehicles are enough for the staffing currently. Chief Goldman stated he has not even been told if the vehicle even runs or was towed to Bull Valley Ford or driven. President Shelton stated the vehicle was driven to Bull Valley Ford. Treasurer Andrus stated the vehicle does run, Chief Goldman stated that there was a minimum value to it if it runs. He also stated that in order to sell this vehicle there is costs that will be incurred as in removing the equipment in it because you cannot sell it with the equipment in it. In buying a new vehicle there will be costs associated with that as well as in equipping it with the proper equipment. Chief Goldman asked what the next thought would be for getting ahead of things with the squad #240 that has 162,000 miles on it. Trustee Stevens asked again when are we going to have more staff in the Police Department, because as of right now how many cars do we need. Chief Goldman stated the Police Department needs 4 working vehicles and they are using 3 right now. Chief Goldman stated we need 4 working vehicles so if we repair or replace #240 the next vehicle in line, if you can predict by age, condition and miles that is going to cause problems, what the next plan would be. He stated that he understands with squad#240 it can either be repaired or replaced. Trustee Stevens asked again how many officers we have on staff right now. Chief Goldman stated that the department currently has 3 Full time and 1 Part time. Trustee Stevens stated that when we get more staff, then we should think about more vehicles. Chief Goldman stated that there are some applications that he has been presented with and he is reviewing them, he also stated that there is not any current marketing. The marketing needs to be done and go through the applications process. Chief

Goldman stated he is hiring immediately, as the department is taking applications. He would like to start using Blueline for advertising, but it takes time to get through the process. Trustee Stevens stated that when we have more Officers, we will need more squad cars. Chief Goldman stated that he believes the Department only needs 4 squad cars at this time. He would like to have 2 officers at night on the weekends. He would like to not have vehicles used continuously to not have it accrue miles and wear and tear. Trustee Mogan stated for the foreseeable future to include desirable staffing increases. Trustee Mindham asked how many officers the department is looking to hire. Chief Goldman stated it depends on who is available and what their availability is. President Shelton asked if the board would like to fix the vehicle, look into a leased program or purchase a used vehicle. Trustee Milarski stated she would like more information and believes the lease program would be a great program as it has a warranty with the vehicle. Chief Goldman likes the idea of having a warranty. No money out of pocket, he would like to see maybe leasing a vehicle this year, one next year and one the year after. Trustee Stevens stated he would like to discuss this until next month and have Chief Goldman do some more research as far as staff and vehicles. Trustee Milarski would like to see less repairs. Trustee Stevens asked Treasurer Andrus if she has an amount that we can afford she stated \$15,000.00. Trustee Mogan stated that \$15,000.00 would more than cover a leasing payment. Treasurer Andrus stated that the Board needs to think about what this is all going to do with the budget. Trustee Mogan asked Treasurer Andrus if she could provide a total of what all the costs of Police vehicle repairs for the last 5 years. President Shelton tabled the discussion until next December.

Board Comments.

Mark Shepherd, still trying to find money for the senior bussing issue. Would really like to see the senior get some transportation. Happy Thanksgiving.

Dawn Milarski, would like to simplify the Christmas Light contest and let the community do the voting. The applicants would apply, and a survey would be put on Facebook and vote would be taken. Voting will be people's choice. President Shelton asked Trustee Mindham to help Trustee Milarski with this event.

Josh Stevens, December 7th, will be busy in Hebron, Sweets with Santa, Art Show, Alden/Hebron Play and Meat raffle for the Food Pantry. Happy Thanksgiving

Jonathan Mindham, Gazebo lighting is coming up and he will start working on that, Hazels will have the Grinch. Trustee Mindham took a walk through at the Police Department with Trustee Mogan and Chief Goldman. There are a lot of things he is generally concerned about. He believes everything needs to have a deep clean. Has asked Chief Goldman for updates and looks forward to being a mini liaison for the Police Department. Wants to see the Police Department move forward and looks forward to working with Chief Goldman. Looking forward to the holidays.

Mark Mogan, Thanked Dan in regards to the water main and updates so that it can be posted. Ask Chief Goldman for an update on the tasers. Chief Goldman stated that they have hit a roadblock in regards to the Taser's. He stated that the start of it was done very well but the submission requirements were not met. Looks like as of today they are at an impasse, and this will not go into fruition and the equipment that was already purchased and opened most likely will be returned. Trustee Mindham asked if this was what was voted on last meeting. Chief Goldman states that this was prior to him coming in. Step 1 was putting in the application and we were awarded the grant based on application, step 2 was accusation and he stated he is not getting a direct answer as to whether or not the Police department is to purchase said equipment and turn in the receipt to the granting agency within a certain timeline or whether or not we were suppose to have gotten the exact dollar amount and submit it to the granting agency, received money and then purchase the tasers. He states he has asked this question repeatedly and not given the correct answer. He stated the Police department has received the equipment and has opened it but not been put in service but it has been unboxed on multiple levels, with that it means the Department has purchased it. He has been told the Village has been billed, however he has not been able to get the paperwork or the correct answer with this information. The granting agency has stated that the process has not been followed through and it is beyond deadline. He states in a black and white sense the Police Department

does not get the money. There has been a question to the granting agency on what is the solution but he has not received an answer back yet. Hoping to get the answers within the next week. He has asked how long we have had the equipment, is there a date of return or a restocking fee. He states he is waiting to get answers back from within the department. Trustee Stevens asked who he was asking questions to and he stated Sergeant Biancalana. He stated that he has not had any involvement in this grant and Sergeant Biancalana has been taking care of it. Trustee Milarski asked if Sergeant Biancalana does not know because he has been the one man show for all this time. She states that the lasers started when the old Police Chief was here. Chief Goldman stated that it is an entanglement question and the answer to that question is that the disorganization process of the Department is that there is not a file for the Taser grant, and he should be able to ask Sergeant Biancalana because he has been handling it. When asked questions like where all the paperwork for this grant is, packing slips, order, all information. He states Sergeant Biancalana can get pieces, but he is not able to get all the pieces. Trustee Stevens asked if this started when Chief Gumble was here, and Trustee Milarski stated yes, and Chief Goldman stated he couldn't answer that but from when she was gone to when Sergeant Biancalana took over there is a disconnect from that point moving forward. Trustee Milarski stated that she can't imagine that he would have that much time trying to do everything at the department by himself. Chief Goldman stated that we can base ideas on what he has been doing as there are no open investigations at this time. Trustee Milarski stated that we should not be discussing personnel issues anyway. Trustee Mogan wished everyone a Happy Thanksgiving.


December 9, 2024, Meeting Cancelled.

Next Village Board Meeting is December 23, 2024, at 6:00 p.m.

Adjournment.

Trustee Mindham made a Motion to Adjourn, and Trustee Stevens seconded the motion. Motion carried. After a roll call vote which all approved, the meeting adjourned at 7:25 p.m.


Roxanne Johnson
Village Clerk


Robert W. Shelton
Village President

Minutes prepared by: Roxanne Johnson, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: December 23, 2024

