

VILLAGE OF HEBRON
MCHENRY COUNTY, ILLINOIS

Monthly Meeting Minutes of the
VILLAGE OF HEBRON BOARD OF TRUSTEES
Monday, June 24, 2024

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Attorney Smoron was present. Approximately 15 visitors.

Motion to Approve the Minutes of May 20, 2024, Village Board Meeting

Trustee Knaack made a motion to approve the Minutes as presented of the May 20, 2024, Village Board Meeting. Trustee Correll seconded the motion. Trustee Shepherd, Correll, Milarski, Knaack, Mogan, Stevens approved the motion by answering aye. Motion carried.

Motion to Approve the outstanding minutes of the Executive Session from 2020, 2021, 2022 and 2023

Trustee Correll made a motion to approve the Minutes as presented of the outstanding Executive Sessions from 2020, 2021 2022, and 2023 of the Village Board Meetings. Trustee Knaack seconded the motion. Trustee Shepherd, Correll, Milarski, Knaack, Mogan, Stevens approved the motion by answering aye. Motion carried.

Motion to Approve the May/June 2024 Accounts Payable Balance

Trustee Shepherd went over the report, General fund accounts payable is \$24,285.46 and Sewer/Water Fund accounts payable is \$21,893.94. Trustee Correll made a motion to approve the May/June Accounts Payable Balance. Trustee Knaack seconded the motion. Trustee Shepard, Correll, Milarski, Knaack, Mogan, Stevens Approved the motion by answering aye. Motion carried.

President's Report

President Shelton reported that Jean Attermeier has retired, and the new Village Clerk Roxanne Johnson is working out very nicely. JoAnne Gumprecht has also retired, and the new W/S Billing Clerk Pam Padilla is also working out very nicely. The Prairie Avenue Project is coordinating for Phase 3. Water/Sewer billing new LOCIS software is in place. Water/Sewer billing had some issues that are being corrected and they are working closely with LOCIS and are expected to run cleanly this upcoming billing cycle. Water Sewer Plant and Lift Stations had the IEPA inspections, and no violations have come forward. Mike Miller and Dan Nelson both did an excellent job preparing. The Appropriation Ordinance budget is being finalized and will be going out to the board for review shortly. Dan Nelson and team have cleaned, scraped and almost completed repainting the Community Park Gazebo. He thanked all the crews that were out over the weekend cleaning up debris resulting from the storms. The annual 4th of July Parade is taking place on Saturday July 6th at 10a.m. with a gathering at the Community Park afterwards. He hopes to see everyone there.

Public Comment

Sandy Derevalos, 12022 4th Avenue would like to know if the MIAT fee is annual and asked for explanation on what it is, President Shelton explained that Chief Gumble would speak on that later in the meeting. She also asked to know what license the board was looking to amend on the Motion for Ordinance amending section 3-2-7B, increasing the number of licenses issued. President Shelton stated that was for the Liquor Licenses.

Pat Peterson, 10212 Main Street commented on the weekend cleanup and gave Dan and his crew a big applause for the outstanding job. Stated the Community and Township really came together, and she is very proud to be part of this community. She would also like to talk about the Facebook page and having no comments is a right to freedom of speech.

John Vole, 10006 Main Street advised Dan Nelson that there is a water shutoff pipe sticking out in front of his shop and asked that it be taken care of. He also asked Board members if when they voted the Ordinance for no more outside sales at the corner did the President of the Village advise the board that the lady did pay her taxes, or were they told she did not pay her taxes.

Motion to ratify the position of the New Clerk

Trustee Shepherd made a Motion to ratify the position of the new Village Clerk. Trustee Stevens seconded the Motion. Trustee Milarski and Stevens welcomed Village Clerk Johnson and thanked her for coming in and jumping right into the position. Trustee Shepard, Correll, Milarski, Knaack, Mogan, Stevens Approved the motion by answering aye. Motion carried.

Department Head Reports

Chief Gumble: The Chief advised that the Village of Hebron Police department has been accepted into the McHenry County Sheriff MIAT (Major Investigation Assistance Team). Officer Muehl has applied to be on the MIAT team. The annual cost for an active membership is \$1500.00 and \$2500.00 for a passive membership. Officer Muehl has all the classes and training he needs to be accepted and if accepted he would be an investigator on the team. The MIAT program would help the Village with critical incidents with any equipment, additional deputies, court, etc., if critical incidents occurred. The department is working on receiving their own login for Grants.gov. The Hebron Police department now has full access to the Federal Surplus, the logins are forthcoming, and they must attend a class to learn their procedures. Officer Muehl attended Juvenile Specialist training class this month. This is an annual training on Illinois law for Officers who have contact with Juveniles. Chief Gumble inquired on Community Service Liaison Darrick Tomlin attending the Suburban Law Enforcement Academy in August 2024. Prior arrangements between the Police Department and the Academy need to be made for him to attend. The cost is \$4,696.00. The Chief of Police is willing to pay for the cost out of pocket and wait for reimbursement from the Village. ICJIA Less Lethal Alternative for Law Enforcement grant application closed at 1700 on Friday, June 7, 2024. Hebron did submit a grant for 5 Tasers 7's, the grant does require the purchase of cartridges from them after the initial Cartridges are used. Superintendent Tiffany Elswick wrote a grant for the schools in the Village of Hebron and the Hebron Police Department wrote a letter in support of the grant. This grant would provide security cameras, keyless entry for the Hebron middle school and high school, and security cameras in buses. Josh Stevens asked how the sirens get activated when the Police Department is not on duty. Dan Nelson advised that the Fire Department activates the sirens as well. The

Fire Department is going to possibly loan the Police Department 2 portable radios to activate the sirens if needed. Dawn Milarski asked if the department has a generator at Village Hall and was advised it does not. Dan Nelson advised all sirens do have back up batteries and we pay for that every year. Dan Nelson advised that the Village should really have a generator back up.

Treasurer: Katherine Andrus advised that we have received the acceptance for Prairie Street Grant they are going to fund the Village about \$397,000 for Phase 3. Hoping to get everything wrapped up before winter. On the senior service side Katherine has spoke to Pamela Althoff and she has advised she will not be funding Senior Service transportation which is part of legislation of that bill. We have an intergovernmental agreement with Richmond which picks up seniors and is door to door. If the application opens Katherine will still apply. For the squad car she provided additional information to them for processing.

Road Superintendent Dan Nelson: Looking forward to working with Hughes with the water and sewer. Dan thanked Mike Miller for all his help, stated he has gone above and beyond for the Village. Working on finishing up the work on the gazebo. Working on storm damage from the weekend there were a lot of problems with the sewer plant and lift station with the electrical going in and out it affects them the worst.

Motion to Approve the application for Variance by MBER Properties, LLC, Petitioner, Jason Peterie-owner, for a variance of Section 5A-6-3 to allow 15 parking spaces rather than 22 spaces with 2 handicap accessible parking spaces on the property located at 10311 and 10315 Industrial Dr., Hebron, Illinois 60034: PIN's 03-08-401-020 and 03-08-401-021.

Trustee Dawn Milarski made a motion to approve the application for Variance by MBER Properties, LLC, Petitioner, Jason Peterie-owner, for a variance of Section 5A-6-3 to allow 15 parking spaces rather than 22 spaces with 2 handicap accessible parking spaces on the property located at 10311 and 10315 Industrial Dr., Hebron, Illinois 60034: PIN's 03-08-401-020 and 03-08-401-021. Trustee Knaack seconded the motion. Attorney Saladin explained that he was here on behalf of MBER Properties, LLC., Owner Jason Peterie explained plan was to build (2) 150 X 50 commercial condos in which are the type of buildings that plumbers, HVAC, and maybe a hobbyist would lease. These units are not intended for things like outdoor storage, etc. This Variance is a request to reduce the number of parking spaces from 22 to 15. Attorney Saladin asked Mr. Peterie three questions that are required by the Hebron Ordinance, Mr. Peterie did not believe this request would impair inadequate supply of light or air to the adjacent property, it would not unreasonably increase congestion in the public streets, and it is in harmony with the general purposes of the ordinance of the Village. Mr. Peterie stated he received a positive recommendation from the Planning and Zoning Commission at a 3 to 1 vote. Dan Streit stated that they were asked to do a preliminary review, so HRL looked at the review table based on the Village of Hebron parking requirements. They did confirm that based on the Ordinance 22 spaces is required with 2 ADA parking spaces. With the overhead doors it does provide 1 additional space if they park in front of the garage doors. President Shelton stated that he did not believe that there is an ordinance stating you cannot park on Industrial Street. Dawn Milarski's concern was that we are going to approve another place with inadequate parking, and it is a chronic problem. She stated she would like to see the required parking. Trustees Shepherd, Correll, Knaack, Stevens answered aye. Trustee Milarski and Mogan answered nay. Motion carried.

Motion to Accept Hughes Environmental Consulting, Inc., Agreement for Contract Operations of the Village of Hebron Public Wastewater.

Trustee Knaack made a motion to accept Hughes Environmental Consulting, Inc., for contract operations of the Village Public Water Supply. Trustee Correll seconded the motion. President Shelton stated Mike Michalczyk left the Village Abruptly and we need coverage. Jason has been temporarily covering for the last 10 years and would like to move on. President Shelton advised he was looking for a budget under \$90,000.00 and Hughes came in at about \$81,000. Hughes will also take care of the lead service line replacement plan. This will be a 2-year contract with monthly reports.

Mike Miller recommends Dan Hughes as Dan has over 30 years' experience.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.

Amended Motion to Approve Jacobson/Woods Subdivision Street resurfacing project using MFT funds.

Trustee Knaack made a Motion to Approve Jacobson/Woods Subdivision resurfacing project using MFT Funds. Trustee Milarski seconded the motion. President Shelton advised we have MFT funds to use on this project in which they have about \$350,000.00 will not use all of this but not to exceed \$140,000.00 on the Jacobson/Woods Subdivision. Ryan, Vice President and Director of engineering from HLR advised they do a lot of these type of road projects and a simple overlay of asphalt is really the most efficient way to use asphalt. They will inspect culverts and replace what needs to be replaced. They will also cut back driveways and make sure it is a smooth transaction.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.

Motion to Approve Ordinance Amending section 3-2-7B, Increasing the number of Liquor licenses issued, of the Hebron Municipal Code.

President Shelton advised this will be tabled this to July.

Motion to Approve the Amendment of Chapter 2, Stopping, Standing or Parking, of Title 9, Traffic Regulations, of the Hebron Municipal Code allowing a vehicle displaying a State-Issued disability placard that is in effect and not expired be exempt from the two-hour parking restriction.

Trustee Correll Made a motion to approve the Amendment of Chapter 2, Stopping, Standing or Parking, of Title 9, Traffic Regulations, of the Hebron Municipal Code allowing a vehicle displaying a State-Issues disability placard that is effect and not expired be exempt from the two-hour parking restriction. Trustee Josh Stevens seconded the motion. President Shelton advised if someone has a handicap placard, they are exempt from the 2-hour parking whether they were in a handicap spot or not. Smaller signs will be placed under the 2-hour parking signs stating handicap placards are exempt from the 2-hour parking restriction.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.

Motion to Approve the Hebron Police Department Facebook page for information purposes only, removing ability for any public comment.

Trustee Stevens made a Motion to Approve the Hebron Police Department Facebook page for information purposes only, removing ability for any public comment. Trustee Milarski seconded the motion.

Trustee Milarski did some research and almost all Towns, City and Villages allow comments. She would like to see comments left so questions can be answered with the correct information and freedom of speech comes into place. Trustee Stevens agreed and states that after so many years this is an opportunity to have communication and positive connections with the community.

Trustee Shepherd, Correll, answered aye. Trustees Dawn Milarski, Knaack, Mogan and Stevens answered nay. Motion does not carry.

Motion to approve Hebron Police Dept. MIAT (McHenry County: Major Investigation Assistance Team) membership at \$2,500.

Trustee Stevens made a motion to approve Hebron Police Dept. MIAT (McHenry County: Major Investigation Assistance Team) membership at \$2,500. Trustee Correll seconded the motion. Chief Gumble explained how MIAT works and what it can do for the department. Chief Gumble stated that she would like to see Officer Muehl be able to participate and be part of the MIAT team. No additional cost for the training other than the \$1500.00 membership fee if we provide the Officer and \$2500,00 if we do not provide the Officer.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.

Motion to Approve the Charitable Raffle License for Brother of Liberty charity raffle at Hoops on August 24, 2024, at 10:00 A.M., for the American Cancer Society.

Trustee Correll made a motion to approve the Charitable Raffle License for Brother of Liberty charity raffle at Hoops on August 24, 2024, at 10:00 A.M., for the American Cancer Society. Trustee Knaack seconded the motion.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.

Attorney Report – None

Board Comments:

Shirlee Correll, appreciates everyone that showed up tonight for the meeting and all the input. Wanted to remind everyone about the parade on Saturday, July 6, 2024, at 10:00 a.m., and hopes to see everyone at the parade

Mark Mogan, welcomed the New Village Clerk Roxanne and thanked Dan Nelson and his team for all the hard work with all the cleanup from the storm as well as the Police Department. Hopes to see everyone at the parade.

Dawn Milarski, stated the parade list is growing. Hopes to see everyone at the parade, it starts at 10:00am. Everyone is invited to the park as there will be a live band and food truck.

Josh Stevens, Thanked Dan Nelson and his crew as well as the Police Department for all of their hard work. Looking forward to the parade the library will be participating with a street dance. He thanked Dawn Milarski and Shirlee Correll for putting it together. Happy 4th of July.

Mark Shepherd, thanked everyone for all of their hard work with the storms and wishes everyone a great 4th of July.

Candace Knaack, thanked everyone for coming and hopes to see everyone on the parade route.

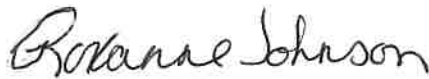
President Shelton, stated the meeting on July 8, 2024, is cancelled and the next meeting will be on Monday, July 22, 2024, at 6:00p.m.


Clerk Johnson, thanked everyone for welcoming her and if anyone needs anything please feel free to contact her.

Adjournment

Trustee Knaack made a motion to adjourn at 7:06p.m. Trustee Stevens seconded the motion.

Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye. Motion carried.


Roxanne Johnson,
Village Clerk


Robert W. Shelton
Village President

Approved: July 22, 2024