

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
NOVEMBER 22, 2021

President Shelton called the meeting to order at 6:03 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Mogan, Drevalas, Stevens, Peterson, and Lange answered aye to roll call.

Motion to Approve the Minutes of October 25, 2021, Village Board Meeting

Trustee Peterson made a motion to approve the minutes of the October 25, 2021, Village Board meeting. Trustee Mogan seconded the motion. Trustees Peterson, Mogan, Drevalas, Shepherd, Stevens, and Lange approved the motion by answering aye. Motion carried.

Motion to Approve the October/November 2021 Accounts Payable

Trustee Shepherd made a motion to approve the October/November 2021 accounts payable as presented. He reported that there was \$165,672.50 due in accounts payable for General Fund and \$51,756.48 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$217,428.98. Trustee Stevens seconded the motion. Trustee Shepherd explained that the payables were high this month due to payments for the Municipal League Insurance coverage and the use of motor fuel funds to complete the work on Bigelow and 4th Avenue. Trustee Shepherd stated that there were no add-ons. Trustee Shepherd, Stevens, Drevalas, Mogan, Lange, and Peterson approved the motion by answering aye. Motion carried by all.

President's Report

President Shelton welcomed everyone to the meeting. He reported that the Haunted 5K Run was well done with a nice turnout for the event. He announced that Prairie Land Disposal was recently purchased by a company named GFL and another company named Lakeshore Recycling Systems (LRS) then purchased GFL. The current contract with Prairie Land is in place until 2025 and refuse containers will remain the same for the time being. The Village Public Works department saved the Village \$28,000 by installing culverts themselves, with the help of Zeke Nickels from the township, on the Bigelow Avenue resurfacing project. Public Works also removed a large, dead pine and planted a new 14-foot blue spruce in the grassy area next to the Village Hall. Lastly, he announced that the gazebo and Christmas tree at Hebron Community Park was decorated, with the help of the residents and the Village Public Works Department. The Christmas lighting will take place at 5:00 p.m. on Friday, November 26. President Shelton wished all a wonderful and peaceful Thanksgiving.

Public Comments

There were no public comments.

Motion to Approve the 2021/2022 Tax Levy

Trustee Shepherd made a motion to approve the 2021/2022 Tax Levy for a total of \$205,303.00. Trustee Peterson seconded the motion. Trustee Shepherd explained that the Village kept it under an

increase of 5 percent. Trustee Shepherd, Peterson, Lange, Stevens, Mogan, and Drevalas approved the motion by answering aye. Motion carried by all.

Motion to Approve an Ordinance Authorizing Execution of the RMA Minimum/Maximum Contribution Agreement

Trustee Lange made a motion to approve an ordinance authorizing the execution of the RMA Minimum/Maximum contribution agreement. Trustee Drevalas seconded the motion. Trustee Lange, Drevalas, Peterson, Lange, Mogan, and Stevens approved the motion by answering aye. Motion carried by all.

Motion to Ratify Approval of a Charitable Raffle License for Iron 7 N.F.P. held at Hoop's Bar and Grill

Trustee Mogan made a motion to ratify approval of a charitable raffle license for Iron 7 N.F.P which was held at Hoop's Bar and Grill. Trustee Lange seconded the motion. President Shelton explained that the proceeds were to go to the McHenry County College scholarship fund. Trustees Mogan, Lange, Peterson, Stevens, Drevalas, and Shepherd approved the motion by answering aye. Motion carried by all.

Motion to Approve the Village Board Meeting Schedule for 2022

Trustee Peterson made a motion to approve the Village Board Meeting Schedule for 2022. Trustee Mogan seconded the motion. Trustees Peterson, Mogan, Stevens, Shepherd, Lange, and Drevalas approved the motion by answering aye. Motion carried by all.

Motion to Approve an Ordinance Amending Title 3, Chapter 14, Section 3-14-3, Registration Fee, of the Hebron Municipal Code

Trustee Mogan made a motion to approve an Ordinance amending Title 3, Chapter 14, Section 3-14-3, registration fee, of the Hebron Municipal Code. Trustee Stevens seconded the motion. President Shelton stated that business registration has not been done recently and should be done annually. This yearly updated information is then passed on to the Village Police Department and the Fire Department for safety reasons. He asked the Board to consider raising the yearly fee from \$5 to \$30 as an administration fee to pay for the time and expense to process these registrations. Trustee Peterson added that this ordinance was put into place when she was the Village Clerk. She suggested revising the registration form, if necessary. She also recommended sending the revised form and the updated Village Ordinance along with the letter to businesses for the 2022 registration. Trustee Mogan added that he thought that the request for a fax number on the form should be replaced with an email address. He questioned whether this fee could be paid online. Discussion ensued.

President Shelton stated that the question was whether the Board should raise the business registration fee to \$30 per year. Trustee Peterson thought that the registration packet should be sent the first week of January. Trustee Lange asked when the \$5 fee was put into ordinance and Trustee Peterson stated that it was in 2003. Discussion ensued regarding home businesses and their need to register or not. President

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Shelton added that many times the Village is not made aware of new business. Trustee Mogan, Stevens, Shepherd, Peterson, Lange, and Drevalas approved the motion by answering aye. Motion carried by all.

Motion to go into Closed Session Pursuant to Section 2 (c)(1) of the Illinois Open Meetings Act to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body

Trustee Peterson made a motion at 6:37 p.m. to go into closed session Pursuant to Section 2 (c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Trustee Drevalas Seconded the motion. Trustee Peterson, Drevalas, Shepherd, Lange, Stevens, and Mogan approved the motion by answering aye. Motion carried by all.

At 7:30 p.m., by roll call vote, it was approved to adjourn closed session.

At 7:32 p.m. Trustee Peterson made a motion to reconvene the open session. Trustee Drevalas seconded the motion. All were in favor by roll call vote. Motion carried.

Motion to Approve Employee Wage Increases

Trustee Peterson made a motion to approve employee wage increases as presented. Trustee Shepherd seconded the motion. Trustee Peterson, Shepherd, Lange, Stevens, Drevalas, and Mogan approved the motion by answering aye. Motion carried by all.

Department Head Reports

Superintendent Nelson reported that Public Works has picked up brush and leaves in the Village and that the Department has been working on repairs to the south aeration tank of the water/sewer treatment plant as well as installation of a new ferric feed pump. He added that Jason Treat, sewer operator, was there for the IEPA inspection and recommend the south tower is set for operation and would transfer the service in the spring, if necessary. They also planted a Blue Spruce in the grass area next to the Village Hall and they winterized the Hebron Community Park. There have been a few water meter change outs recently and they have received back ordered meters for future change outs. Lastly, the Woodlands lift station received some repairs.

Chief Donlea reported 259 calls for service, 109 traffic stops, and 150 dispatch calls during the month including DUI's and one felony case.

There were no other reports.

Attorney Report

No report.

Board Comments

Trustee Drevalas announced that St. John’s Church, United Methodist, and the Methodist church in Alden will be Christmas Caroling in the Village on December 12th in the afternoon. She mentioned the new Blue Spruce planted in the grassy area next to the Village Hall will be decorated next year for the holidays.

Trustee Lange reported that he attended the Hebron Township Board meeting and announced that they paid their bills and confirmed the price for salt for this year.

Trustee Shepherd reported that he contacted Chalen from McHenry Council of Governments (MCCG) and gave her a wish list for the Village including flashing speed limit signs. He said that MCCG is willing to help with grant possibilities and they are a useful source of information for what is available. He added that Lauren Underwood’s office is another good source.

President Shelton reported that there will be a “resident only” Snowman Contest and Christmas Light Contest. The Trustees will judge the Christmas Lights the week of December 20th and the awards will be given out at the January Village Board meeting. The Board will announce the awards for the Snowman Contest at the March meeting.

Trustee Stevens thanked Laura Leedle, Kate Johnson, and Karen Lalor for their help with the 5K Haunted Run/Walk. He also thanked the Police Department for their assistance.

Trustee Shepherd reported that the Village may be receiving some funds from the Lauren Underwood proposed infrastructure bill. As this time the amount is unclear.


Trustee Peterson was unable to attend the recent School Board meeting, but she did report that the school is still ranked in the top 30 percent in the nation.

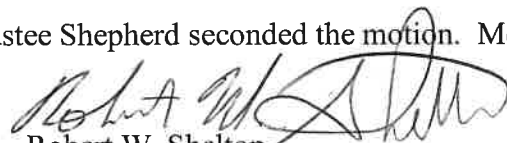
Superintendent Nelson added that some of the dead branches behind the Village sign on the west end of the Village were trimmed by Public Works. The owner of the property is asking the Village to plant bushes there to improve the look. President Shelton stated he would like to investigate this further.

President Shelton reported that the Village Board meeting on December 13 is canceled, and the next Village Board meeting will be on Monday, December 27 at 6:00 p.m.

Adjournment

Trustee Lange made a motion to adjourn at 8:02 p.m. Trustee Shepherd seconded the motion. Motion carried by all.


Jean Attermeier,
Village Clerk


Robert W. Shelton
Village President