

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
NOVEMBER 28, 2022

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Motion to Approve the Minutes of October 24, 2022, Village Board Meeting

Trustee Correll made a motion to approve the minutes of the October 24, 2022, Village Board meeting. Trustee Stevens seconded the motion. Trustee Correll, Stevens, Mogan, Milarski, Knaack, and Shepherd approved the motion by answering aye. Motion carried.

Motion to Approve the October/November 2022 Accounts Payable

Trustee Shepherd made a motion to approve the October/November 2022 accounts payable as presented with no add-ons. Trustee Milarski seconded the motion. Trustee Shepherd reported that there was \$42,566.73 due in accounts payable for General Fund and \$15,083.79 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$57,650.52. At this time, Trustee Shepherd explained a few of the larger payments for this period. Trustee Shepherd, Milarski, Stevens, Mogan, Correll, and Knaack approved the motion by answering aye. Motion carried.

President's Report

President Shelton reported that the Village gazebo decorations are complete and the lighting ceremony will be held on Wednesday, November 30 at 6:00 p.m. He thanked all those that helped including Lisa and Todd Weir, Jim Nichols, Tammy and Brian Lillie, Mark and Lindsay Mogan, Dan Nelson, Dawn Milarski, and Candace Knaack. He also reported that Police Chief Donlea is out on leave at the moment from the Village Police Department. Ramtin Sabet has been placed as temporary Chief while Chief Donlea is on leave. He stated that Officer Sabet has embraced the added responsibilities and activity very nicely. Lastly, he reported that the Senior Bus Grant has once again been approved which was taken care of by Treasurer Andrus and Trustee Shepherd and the program will continue next year.

Public Comments

There were none.

Motion to Approve the Girl Scouts of Northern Illinois 2023 Cookie Program

Trustee Stevens made a motion to approve the Girl Scouts of Northern Illinois 2023 Cookie Program. Trustee Milarski seconded the motion. Trustee Stevens asked if this approval was so they could go door to door. President Shelton stated that they could, however, this would also allow them to set up at the local businesses with their permission as well. Trustee Stevens, Milarski, Correll, Mogan, Shepherd, and Knaack approved the motion by answering aye. Motion carried.

Motion to Approve holding the Christmas Light Contest 2022

Trustee Mogan made a motion to approve the 2022 Christmas Light Contest. Trustee Knaack seconded the motion. President Shelton explained that the Village Trustees will be judging from December 14 through December 18. There will be an award for first, second, and third place for lighting and decorations. Votes will be tallied and the winners will be announced at the Village Board meeting on December 27 at 6:00 p.m. The first place award is \$100, second place is \$75, and third place is \$50. Trustee Shepherd and Stevens expressed that they look forward to this event and that judging can be tough with all the creativity shown. Trustee Mogan, Knaack, Stevens, Milarski, Correll, and Shepherd voted aye. Motion carried.

Motion to Approve the December Board Meeting date change to Tuesday, December 27, 2022

Trustee Correll made a motion to approve the change of date for the December Board meeting to Tuesday, December 27, 2022. Trustee Stevens seconded the motion. President Shelton explained the Christmas falls on a Sunday leaving Monday to be the day Christmas is observed for the Village employees. He continued to explain that Monday would be the normal Village Board meeting date, so the meeting needs to be moved to Tuesday. Trustees Correll, Stevens, Shepherd, Knaack, Milarski, and Mogan voted aye. Motion carried.

Motion to Approve Village Board Meeting Schedule 2023

Trustee Mogan made a motion to approve the Village Board Meeting Schedule 2023. Trustee Knaack seconded the motion. Trustees Mogan, Knaack, Shepherd, Stevens, Correll, and Milarski, and voted aye. Motion carried.

Motion to Approve the Purchase of a Snowplow for Public Works not to Exceed \$6,000

Trustee Mogan made a motion to approve the purchase of a snowplow truck for Public Works not to exceed \$6,000. Trustee Stevens seconded the motion. President Shelton explained that Dan Nelson, Superintendent of Public Works, came across this truck and had presented pictures of it. He added that this truck normally would go for \$90,000 to \$100,000. He continued to say that it can be used as a spare truck and that it has a side piece for snow removal from side streets that makes it unnecessary to use the payloader or the front loader. He said that it would be especially useful to clear snow in the Trails of Hebron. Superintendent Nelson explained that it is a 1999 International 4900 and would be purchased from Alden Township. He said that they would like to use it in Trails of Hebron because it has a wing on it which helps on the curves there. Trustee Shepherd asked about the condition of the salter on it and Superintendent Nelson stated it is a Vbox salter which is rusty, but it works which will give the Village at least five years of service. Trustee Stevens asked if Public Works could do repairs on it in the future and Superintendent Nelson stated that it is up to date on repairs including a safety inspection. President Shelton added that the purchase of this vehicle is well within the Public Works working budget. Trustees Mogan, Stevens, Shepherd, Milarski, Correll and Knaack voted aye. Motion carried.

Motion to Approve a \$700 Bonus for Officer Ramtin Sabet

Trustee Shepherd made a motion to approve a \$700 bonus for Officer Ramtin Sabet. Trustee Knaack seconded the motion. President Shelton explained that this bonus is for Officer Sabet stepping up as temporary chief in Chief Donlea's absence. Officer Sabet has taken the new duties very seriously and is doing a great job covering the department. Trustee Stevens thanked Officer Sabet as he has made sure to show a presence in the schools keeping the kids safe. Trustees Shepherd, Knaack, Mogan, Stevens, Milarski, and Correll voted aye. Motion carried.

Motion to Approve the 2022/2023 Tax Levy Ordinance

Trustee Shepherd made a motion to approve the 2022/2023 Tax Levy ordinance. Trustee Correll seconded the motion. President Shelton explained that the Board approved the estimated tax levy last month and today approval of the 2022/2023 tax levy in ordinance format. Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan voted aye. Motion carried.

Motion to Approve the Appointment of Jocelyn Bruns to the Planning and Zoning Commission

Trustee Milarski made a motion to approve the appointment of Jocelyn Bruns to the Planning and Zoning Commission. Trustee Knaack seconded the motion. President Shelton stated that Jocelyn has been a resident in Hebron for quite some time. He added that she enjoys activities and paying attention to things that are going on in the community. He said that she would like to become more involved in the community and she feels that the Planning and Zoning Commission would be a good fit for her. She enjoys animals and is a foster home for dogs and is involved in dog adoptions. Trustee Stevens stated that he does not know Jocelyn very well, but he knows that she is passionate about things going on in town and he respects that. Trustee Mogan thanked her for getting involved. Trustees Milarski, Knaack, Mogan, Stevens, Correll, and Shepherd voted aye. Motion carried.

Swearing in of Appointed Planning and Zoning Commission Member

Attorney Smoron asked Jocelyn Bruns to raise her right hand and swear to uphold the Oath of Office that Michael Smoron read to her.

Motion to go into Closed Session Pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to Discuss the Compensation and Performance of Specific Employees of the Public Body

Trustee Stevens made a motion to go into closed session pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to discuss the compensation and performance of specific employees of the Public Body at 6:27 p.m. Trustee Mogan seconded the motion. Trustee Stevens, Mogan, Knaack, Correll, Shepherd, and Milarski approved the motion by answering aye. Motion carried by all.

By roll call vote, the Board closed executive session at 7:13 p.m. and returned to the Board room resuming the open meeting at 7:14 p.m.

Motion to Approve Employee Wage Compensation

Trustee Stevens made a motion to approve the employee wage compensation stating that a good discussion took place and went smoothly. Trustee Milarski seconded the motion. Trustee Stevens, Milarski, Shepherd, Correll, Knaack, and Mogan voted aye. Motion carried.

Department Head Reports

Interim Chief Sabet reported he has been in contact with the Chief of HAG Fire District to lay out a plan to work closely with them to provide and improve on service. He stated that they have done 10 business checks as well as continuing to work on the case of a rock through a window at the gas station and an incident at Hart's Saloon. He added that they have done 23 school crossings as the schools are a big priority for him and he met with the school Superintendent to explain that they will be doing frequent school walk-throughs during the day. Lastly, he reported 12 traffic related incident calls and 6 well-being checks. President Shelton stated that the police department is handling bringing reports up to specification and that Chief Sabet is working with Officer Biancalana on the evidence room. In addition, he stated that the department is working on being up to date with training requirements and, at this time, he commended the department on their efforts. Chief Sabet also stated that he has met with other Village Chiefs and that they are planning to hold an active shooter drill at the school to make sure that the staff is confident during such an event.

Dan Nelson, Superintendent of Public Works, reported that Frank Michalczyk was on vacation and during that week they were able to work on his truck and they also rebuilt the front end of the Chief's car. He also stated they worked on manholes in the Village to keep them from damaging the Village trucks, they collected leaves, prepared the trucks for winter. President Shelton stated that they were also helping with the sewer plant repairs, putting up Christmas lights, fixing a Village Hall fence, and replaced signs among other things. He thanked Public Works for their hard work.

President Shelton read the report for Frank Michalczyk, Water/Sewer Department, in his absence. He reported the main lift station had the heater repaired stating that it is working now but will need to be replaced and it will have to be an explosion-proof heater due to the chemicals used. He added that the main lift pump number 2 was replaced which was approved at the last Village Board meeting, there have been a few water shut offs and he has replaced a few water meters. He reported that regarding the WWTP switching sides there will be testing of samples for the new permit as required by IEPA. Switching over from the north tower to the south tower will have to wait until the weather warms up, however, the south tower is ready to go and should happen by summer giving time to do some much-needed repairs to the north tower. A resident asked about freeze prevention and President Shelton stated that they are watching it closely and there are things being considered.

There were no other reports.

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Attorney Report

No report

Board Comments

Trustee Mogan wished everyone a Merry Christmas and holiday season.

Trustee Knaack thanked all for attending. She stated that she hoped to see everyone Wednesday at the gazebo lighting. She wished all a happy holiday.

Trustee Stevens stated that he had a resident contact him regarding trucks filling up out in Kennedy and they wanted to know where the payment for these water fills goes. Superintendent Nelson stated that it goes to the water department. He reported that an event called Sweets with Santa will be held at Crandall's on Saturday, December 3, the Hebron Library will partner with School District 19 to put on a Winter Art Show adding that art will be displayed from December 3 through January 3 with an opening reception on Saturday, December 3. Lastly, he reported that the library will also partner with St. John's Lutheran Church to hold an event called 12 Joys of Christmas on December 17. There will be caroling, crafts, snacks, games, story time, among other things.

Trustee Milarski welcomed Jocelyn Bruns to the Planning and Zoning Commission and thanked Ramtin Sabet for doing so much for the police department in such a short time.

Trustee Correll also welcomed Jocelyn and wished everyone a happy holiday season.

Trustee Shepherd welcomed Jocelyn and stated he was looking forward to seeing all the decorated houses in the Village. He wished everyone a nice Christmas.

President Shelton reported that the Village Board meeting on December 12th is cancelled, and the next Village Board meeting will be on Tuesday, December 27th at 6:00 p.m.

Adjournment

Trustee Stevens made a motion to adjourn at 7:28 p.m. Trustee Knaack seconded the motion. Trustee Stevens, Knaack, Shepherd, Milarski, Correll, and Mogan approved the motion by answering aye. Motion carried by all.



Jean Attermeier,
Village Clerk



Robert W. Shelton
Village President

