

VILLAGE OF HEBRON  
VILLAGE BOARD MEETING  
DECEMBER 20, 2023

President Shelton called the meeting to order at 6:01 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Attorney Smoron was in attendance.

**Motion to Approve the Minutes of November 27, 2023, Village Board Meeting**

Trustee Knaack made a motion to approve the minutes of the November 27, 2023, Village Board meeting. Trustee Mogan seconded the motion. Trustee Knaack, Mogan, Stevens, Milarski, Correll, and Shepherd approved the motion by answering aye. Motion carried.

**Motion to Approve the November/December 2023 Accounts Payable Balance**

Trustee Shepherd made a motion to approve the November/December 2023 accounts payable balance. Trustee Correll seconded the motion. Trustee Shepherd pointed out that there were several large bills including Axon Enterprise, Inc. for taser equipment, CDC Enterprises, Inc. for lift station repairs, CSI Technical Services, Inc. for IT services, P.F. Pettibone & Co. for Citation books and uniforms and Underground Imaging Corporation for locator services on Prairie Avenue. Trustee Shepherd reported that there was \$10,009.48 due in accounts payable for the General Fund and \$16,042.85 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$26,052.33. Trustee Shepherd reported that there were no add-ons this month. Trustee Milarski asked where police tickets are accounted for in the budget. President Shelton stated that this revenue goes directly in the general fund but it will be tagged for police department income. Trustee Mogan explained that anything that is seized as a drug asset forfeiture must be placed in a drug forfeiture fund. Trustee Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan approved the motion by answering aye. Motion carried.

**President's Report**

President Shelton reported the Cocoa with Santa and a Cop was held last Saturday and it was an excellent event. He thanked the police department for making it an outstanding holiday gathering. Regarding Prairie Street phase 3, the Treasurer and the Village engineer are working on getting the details together to submit a grant to complete the Prairie Street water main project. He thanked the library and Trustee Stevens for all the activities they have been engaging the community with. President Shelton wished all a bright and joyous holiday season.

**Public Comments**

There were none.

**Motion to Ratify and Approve the Change Order for Mauro Sewer Construction, Inc. for Water Main related Work**

Trustee Milarski made a motion to approve the ratification and approve the change order for Mauro Construction, Inc. for water main related work. Trustee Knaack seconded the motion. President Shelton explained that this involves a fire hydrant and a valve at the intersection of Main and Prairie. President Shelton stated that to save the existing fire hydrant a valve that was not working properly would have to be replaced. Frank Michalczyk explained that any other way to accomplish the same result would require taking out the sidewalk and then replacing the hydrant and this would have been much more costly. He added that a valve was required to shut off the old existing water line and another tap on was needed for the 8-inch line on Main Street that feeds down to the 12-inch line. If the line stops weren't installed it would have been necessary to shut down the water service to the whole town, which they did not want to do. Frank Cuda showed a sketch of what was accomplished with this change order as well as explained again why the valve was needed. President Shelton confirmed with Frank Michalczyk that the new line down Prairie Avenue was a 12-inch main. Frank Cuda said that he is working with Treasurer Andrus to apply to CDBG for additional grant money to continue the water main from where it will be left off with the current grant to Woodland Drive. Frank Michalczyk stated that water samples were sent in today and results should come back tomorrow. Frank Cuda said all the connections on the main line pipe have been completed, but not the service lines to the homes yet which will come next. Frank Michalczyk stated that when these connections are made and lead piping is found the homeowner can sign a waiver and be connected and if they refuse, it will be reported to the IEPA as it is the homeowner's responsibility to change out the lead piping. Frank added that with any project dealing with old lines you can expect to run into change orders upon finding issues. President Shelton stated that the cleanup and repaving will take place in the spring to repair only the portion of the road that was dug up for this project. Trustee Milarski, Knaack, Mogan, Stevens, Shepherd, and Correll approved the motion by answering aye. Motion carried.

**Motion to the 2024 Fulton Siren Services Annual Maintenance Contract**

Trustee Correll moved to approve the motion as presented and Trustee Stevens seconded the motion. President Shelton stated that this is a contract that must be approved yearly. Trustee Correll, Stevens, Shepherd, Milarski, Mogan, and Knaack approved the motion by answering aye. Motion carried.

**Motion to Ratify Approval of the St. John's Lutheran Church/Hebron Public Library Charitable Raffle License with Fees Waived**

Trustee Milarski moved to approve the motion as presented and Trustee Knaack seconded the motion. Trustee Stevens said that the event went well and the winner of the raffle was announced at the event. Trustee Milarski, Knaack, Mogan, Steven, Correll, and Shepherd approved the motion by answering aye. Motion carried.

**Motion to Approve the Appointment of Steve Morris to the Planning and Zoning Commission**

Trustee Stevens moved to approve the motion as presented and Trustee Correll seconded the motion. President Shelton stated that he spoke with Steve Morris and he reported that Steve is currently an electrician with 21 years of experience. President Shelton read Steve's bio that was provided earlier which gave his history with the Village of Hebron as a resident of 23 years. President Shelton stated that Steve would be a good asset to the Village Planning and Zoning Commission. Trustee Stevens agreed that Steve is very community oriented and could bring a lot to the table. Stevens added that Steve has never been afraid to speak his mind so he would not be one to sit back and just let things happen. Trustee Knaack said that she does not know Steve personally but feels that after reading his biography she believes that he would be an asset to the Planning and Zoning Commission. Trustee Milarski agreed with Trustee Knaack. She added that Steve has great communication skills and he will speak his mind regarding issues. Trustee Stevens, Correll, Shepherd, Milarski, Mogan, and Knaack and approved the motion by answering aye. Motion carried.

**Motion to Approve the Appointment of Debra Mindham to the Planning and Zoning Commission**

Trustee Stevens moved to approve the motion as presented and Trustee Knaack seconded the motion. President Shelton read the biography that Debra provided earlier. He stated that she is a long-time resident of Hebron and a business owner in the Village as well. President Shelton added that she would like to be part of helping the community to prosper and grow as well as working to update some current Village ordinances. President Shelton stated that he thinks she would be an asset to the Planning and Zoning Commission. Trustee Shepherd agreed and said that he feels that a local business owner would be very helpful to the commission. Trustee Stevens and Milarski agreed with Trustee Shepherd. Trustee Stevens added that he feels she is a levelheaded thinker and is very community oriented. Trustee Stevens, Knaack, Mogan, Shepherd, Correll, and Milarski approved the motion by answering aye. Motion carried.

**Discussion of 2024 Community Events**

President Shelton brought this up to get ahead of scheduling events. He mentioned a July 4<sup>th</sup> celebration, National Night Out, and Fall Fest which the Village celebrates on the third Saturday in September so as not to conflict with other events in the area. President Shelton said that the Mexican food truck at Fall Fest was well received and the company may also want to be available for the 4<sup>th</sup> of July celebration as well. Trustee Stevens mentioned that the Garage Sale Day is on the second Saturday in August. He added that the library is looking to hold their street dance again on the same day as Garage Sale Day.

The new owner of Prairie Avenue Antiques, Vilart Alexan, interjected that he is thinking about bringing vintage clothing into his business and he added that vintage festivals have become very popular recently. He is looking to change the name of his shop to Hebron Vintage and hold a ribbon cutting ceremony at a grand opening complete with vintage vendors. Mr. Alexan said

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that he knows someone that hosts these events and would like to help him with such an event. President Shelton suggested that this event could coincide with Fall Fest. Trustee Milarski stated that the Village has had issues with sidewalk sales as the Village of Hebron has parking and safety issues. She added that she thought that holding such an event at the park would be a better idea. President Shelton stated that he wants Mr. Alexan's business to thrive and he asked that he contact the Village directly when he has a better idea of what he would like to bring to the Village. Mr. Alexan stated that he is just looking for ways to bring people into the Village and create growth and interest.

Trustee Knaack asked that the Village should add the holiday lighting of the gazebo to the list of community events as well as nail down a date for such an event. Discussion ensued regarding the potential date. Trustee Knaack suggested the Sunday evening during the week of Thanksgiving. Trustee Stevens recommended keeping it on a Friday evening. It was decided to revisit the date to hold this event closer to the holidays. Discussion ensued regarding doing something other than the gazebo lighting such as a tree lighting. Trustee Stevens suggested the possibility of getting the school involved perhaps with the school band to encourage attendance.

Trustee Milarski questioned who runs the National Night Out event. She suggested that Chief Gumble wanted to head this event. Trustee Mogan stated that this event is supposed to be headed by the police department and the Village holds a supportive position. President Shelton stated that it gives the police officers time to mingle with the community and it would come out of the police budget.

Trustee Stevens would like to see more of the community involved with these events, which would in turn bring more community involvement and participation.

**Motion to go into Closed Session pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to Discuss the Compensation and Performance of Specific Employees of the Public Body**

Trustee Knaack moved to go into closed session as presented at 7:06 p.m. and Trustee Stevens seconded the motion. Trustee Knaack, Stevens, Mogan, Shepherd, Correll, and Milarski approved the motion by answering aye. Motion carried.

The Board reconvened at 8:19 p.m.

**Department Head Reports**

There were no reports this evening.

**Attorney Report**

There was no report.

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**Board Comments**

*Trustee Stevens* wished all a happy holiday season.

*Trustee Correll* stated that serving on the Board has been a learning experience and added that she feels that the cooperation of the Board is fantastic. She also wished everyone happy holidays.

*Trustee Mogan* wished all a Merry Christmas and a safe New Year.

*Trustee Knaack* stated that the Cocoa with a Cop was a great event and she added that there are good people in the department now who are committed to the community. She also stated that she feels good about the Board coming together to make good decisions for the community. She wished all a Merry Christmas.

*Trustee Shepherd* said that in all the years that he has been on the Village Board, this is the best group of people that are working together and getting along. He added that he is happy to be a part of this group of people and the Board. He wished everyone a Merry Christmas and a Happy New Year.

*Trustee Milarski* wished all a happy holiday season.

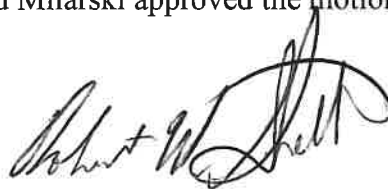
*President Shelton* reported that as of the December 14, the FOP union no longer exists with the Village.

**Adjournment**

Trustee Stevens made a motion to adjourn at 8:25 p.m. Trustee Knaack seconded the motion. Trustee Stevens, Knaack, Mogan, Shepherd, Correll, and Milarski approved the motion by answering aye. Motion carried by all.



Jean Attermeier,  
Village Clerk



Robert W. Shelton  
Village President

