

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
DECEMBER 27, 2022

President Shelton called the meeting to order at 6:03 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Milarski, Stevens, Knaack, and Mogan answered aye to roll call. Trustee Correll was absent.

Motion to Approve the Minutes of November 28, 2022, Village Board Meeting

Trustee Stevens made a motion to approve the minutes of the November 28, 2022, Village Board meeting. Trustee Milarski seconded the motion. Trustee Stevens, Milarski, Knaack, Mogan, and Shepherd approved the motion by answering aye. Motion carried.

Motion to Approve the Minutes of December 8, 2022, Village Board Special Meeting

Trustee Mogan made a motion to approve the minutes of the December 8, 2022, Village Board Special meeting. Trustee Stevens seconded the motion. Trustee Mogan, Stevens, Milarski, and Knaack approved the motion by answering aye. Trustee Shepherd abstained. Motion carried.

Motion to Approve the November/December 2022 Accounts Payable

Trustee Shepherd made a motion to approve the November/December 2022 accounts payable. Trustee Knaack seconded the motion. Trustee Shepherd reported that there was \$14,603.42 due in accounts payable for General Fund and \$6,559.23 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$21,162.65. Trustee Shepherd explained, however, that there were add-ons this month. The new totals were \$16,834.28 for General Fund, \$26,145.82 for Water/Sewer Fund, bringing the total to \$42,980.10. Trustee Shepherd, Knaack, Milarski, Stevens, and Mogan, approved the motion by answering aye. Motion carried.

President's Report

President Shelton mentioned that he hoped everyone had a wonderful Christmas filled with family, peace, and joy. He reported that Rich Donlea is no longer with the Hebron Police Department. He wished him the best in his endeavors. He also wished everyone a wonderful, safe, joyful, and prosperous New Year.

Public Comments

There were none. Two individuals signed up but declined to speak.

Motion to Approve an Ordinance Granting a Special Use and Variances from the Village's Zoning Ordinance for the Property Commonly Known as 11211 Hansen Road

Trustee Knaack made a motion to approve an Ordinance Granting a Special Use and Variances from the Village's Zoning Ordinance for the property commonly known as 11211 Hansen Road. Trustee Mogan seconded the motion. Craig Krandel, attorney representing the owner of the property, Ronald Zieman, asked that the address be corrected to 12111 Hansen Road. Attorney

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Smoron acknowledged that his office will make that correction. Trustee Shepherd asked where on Hansen Road that the property was located. Building Inspector, Dick Ackerman, said that it is on the end of the cul-de-sac. Attorney Smoron stated that there will be five buildings total including a detached garage and storage buildings. He added that they will put up a fence to make the area more secure and safe. Trustee Knaack, Mogan, Stevens, Milarski, and Shepherd approved the motion by answering aye. Motion carried.

Announce the 2022 Resident Christmas Light Contest Winners

President Shelton announced all the winners of the 2022 Resident Christmas Light Contest winners beginning with third place. They were each congratulated and handed a certificate and a check. They are as follows:

Third Place, Alyson Ruzbasan, 9616 Illinois Street, \$50

Second Place, Nicole and Steve Morris, 11902 Prairie Avenue, \$75

First Place, Ed and Cindy Gentry, 11711 Prairie Avenue, \$100

Motion to Approve Fulton Siren Maintenance Contract for 2023

Trustee Shepherd made a motion to approve the Fulton Siren Maintenance Contract for 2023. Trustee Stevens seconded the motion. President Shelton explained that this company has performed the maintenance on the batteries and the siren for the Village for many years. Trustees Shepherd, Stevens, Knaack, Mogan, and Milarski voted aye. Motion carried.

Motion to Approve the Appointment of Ramtin Sabet to Village of Hebron Chief of Police Position

Trustee Stevens made a motion to approve the appointment of Ramtin Sabet as the Chief of Police of the Village of Hebron. Trustee Milarski seconded the motion. Trustee Stevens stated that he has seen Officer Sabet in action at the local schools and he takes it very seriously. Trustee Milarski stated that she is impressed with the reports that he has provided to the Board and feels that it helps to keep them aware of what is going on in the Village. President Shelton said that he has seen the way Officer Sabet has taken on the responsibility and leadership as Interim Chief to bring the department up to speed. He feels that Officer Sabet's drive, initiative, and leadership is astounding. Trustees Stevens, Milarski, Knaack, Mogan, and Shepherd voted aye. Motion carried.

Swearing in of Ramtin Sabet as the Village of Hebron Chief of Police

Attorney Smoron asked Officer Sabet to raise his right hand and swear to uphold the Oath of Office that Michael Smoron read to him. He was congratulated by the Board and he thanked them for the appointment.

Motion to Approve Compensation for Chief of Police Position at \$60,000 effective December 31, 2023

Trustee Shepherd made a motion to approve the compensation for the Chief of Police position at \$60,000 effective on December 31, 2023. Trustee Knaack seconded the motion. Trustee Shepherd, Knaack, Mogan, Stevens, and Milarski approved the motion by answering aye. Motion Carried.

Department Head Reports

President Shelton read the report for Frank Michalczyk, Water/Sewer Department, in his absence reporting that a new computer was installed for the water and sewer billing and the software was transferred over. In addition, there were some water meter change outs and future change outs will be delayed because water meters are on back order. Frank asked the Board to inform the residents that if it says “estimate” on their water/sewer bill that means their water/sewer usage is being estimated and that the department needs a current read from the resident. They should take a picture of the meter and email it to wsbilling@villageofhebron.org. He added that if the resident needs help with this they can contact Frank at 815-403-7594 to set up an appointment to get a current read. Franks hours are from 7 a.m. to 3 p.m. Lastly, on the sewer side, they had a new block heater installed for the Trails of Hebron generator, a new pump was installed, and new brushes were installed on the fine screen. All are up and running. President Shelton mentioned that the pump was on back order and had been approved at a previous meeting.

Dan Nelson, Superintendent of Public Works, reported that they worked on taking down a large tree in the Village, snowplowed, salted the roads, put up Christmas lights throughout the Village, worked on squad car repairs, shoveled the Village Hall sidewalks, repaired the hoses and blades on the snowplow, cleaned the Public Works trucks, replaced Village Hall lightbulbs, prepared the surface and painted the snowplow gas tank. In addition, the vehicle plates for the new plow truck have been applied for. They used this truck in Trails of Hebron during the recent snowstorm and it worked well.

Chief Sabet, Police Department, read from a prepared Hebron Police Activity Monthly Blotter, which is attached. He added that Officer Kyle Mandernack, who works for another police department and is a resident of Hebron has been a great resource to him. Chief Sabet’s complete report is attached to these minutes.

There were no other reports.

Attorney Report

No report

Board Comments

Trustee Shepherd thanked residents for decorating their homes for the holidays stating that people really stepped up this year.

Trustee Milarski reported that she and President Shelton met with representatives from IDOT to discuss Village signage. She explained that the cost of new signs would be the responsibility of the Village and they are quite expensive. She requested information from the company that makes signs to see if there is a grant that can help the Village and they directed her to the RAISE Grant which stands for Rebuilding America Infrastructure Sustainability and Equity grant which is a discretionary grant program. She reached out to Brad Schneider's office to see if there was anyone in their office that could help the Village of Hebron do some grant writing. They are excited to meet with the Village after the holidays. In the meantime, Trustee Milarski took two accredited grant writing classes that will help her focus and head in the right direction. The grant she is looking at is a 1.5 million dollar grant to assist small towns and villages with grant money for a whole list of infrastructure needs. She said she is looking forward to working with Trustee Shepherd, President Shelton, and possibility of collaborating with the township regarding grant possibilities.

Trustee Stevens echoed what Trustee Shepherd said. He said the voting was difficult and thanks all who participated. Trustee Stevens reported that the recent library events were well attended and thanked the public for taking part in them. He stated that the artwork display was impressive. He offered his congratulations to Chief Sabet.

Trustee Knaack congratulated Chief Sabet and stated that she appreciates everything he has done so far. She also stated that it was difficult to choose the Christmas Light Contest winners this year. She thanked the public for their attendance and wished everyone a Happy New Year.

Trustee Mogan thanked all that decorated their homes for the holidays. He also thanked Superintendent Nelson and Trustee Knaack for decorations on the light poles in the downtown area.

Chief Sabet stated that he is concerned for the future of this country. He sees a need to help families in the area and asked if there was a list of families in need. If anyone knows of such families, he would like them to email him.

President Shelton reported that the Village Board meeting on January 9th is cancelled, and the next Village Board meeting will be on Monday, January 23rd at 6:00 p.m.

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Adjournment

Trustee Shepherd made a motion to adjourn at 6:48 p.m. Trustee Mogan seconded the motion. Trustee Shepherd, Mogan, Stevens, Knaack, and Milarski approved the motion by answering aye. Motion carried by all.



Jean Attermeier,
Village Clerk



Robert W. Shelton
Village President

