

VILLAGE OF HEBRON  
VILLAGE BOARD MEETING  
FEBRUARY 26, 2024

President Shelton called the meeting to order at 6:05 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Attorney Smoron was in attendance.

**Motion to Approve the Minutes of February 26, 2024, Village Board Meeting**

Trustee Correll made a motion to approve the minutes of the February 26, 2024, Village Board meeting. Trustee Stevens seconded the motion. Trustee Mogan asked that Courtnie Codwell be changed to Courtnie Cadwell on page five. Trustee Correll, Stevens, Knaack, Shepherd, Mogan, and Milarski approved the motion with the suggested edit by answering aye. Motion carried.

**Motion to Approve the January/February 2024 Accounts Payable Balance**

Trustee Shepherd made a motion to approve the January/February 2024 accounts payable balance. Trustee Knaack seconded the motion. Trustee Shepherd reviewed and explained the higher-than-normal bills in accounts payable this month. Trustee Shepherd reported that there was \$36,033.99 due in accounts payable for the General Fund and \$130,990.70 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$167,024.69. Trustee Shepherd reported that there were no add-ons this month. Trustee Shepherd, Knaack, Milarski, Correll, Stevens, and Mogan approved the motion by answering aye. Motion carried.

**President's Report**

President Shelton reported that the water main on Prairie Avenue has been replaced and the water service line connections were completed up to the point agreed upon that the grant and funds will support. He added that the asphalt portion of the project will be completed when the weather warms up and asphalt plants open. He stated that the Village Treasurer will report on the status of the senior bus program later in this meeting. President Shelton reported on where the Village is at regarding the lead service line replacement. He said that Dan Nelson, his team, and Mike Miller have been working on the Village's lead line inventory and working towards putting together a plan to provide to IEPA which needs to be provided to them by mid-April. In addition, engineering quotes for this project have been requested and two have been received. President Shelton also reported that he, Frank Michalczyk, JoAnne Gumprecht, and Dan Nelson have been looking at a new water/sewer billing software for Locis for the water/sewer department. He stated that Locis services over 270 towns and municipalities in Illinois. He said that JoAnne visited the Village of Capron as they use this program and she reported that they are happy with it. President Shelton added that this software will work with current water meters, the water meter software, and it handles all the Village payment types. He announced that the Village Board will meet for a special meeting on March 11 to discuss the 2024/2025 budget and to meet with the Locis representative. Lastly, he reported that Rose Miller will be starting on

VILLAGE OF HEBRON  
VILLAGE BOARD MEETING  
FEBRUARY 26, 2024

March 4<sup>th</sup> working ten hours a week to assist Clerk Attermeier and cover for her when on vacation.

**Public Comments**

*Debra Mindham, 11614 Prairie Avenue*, stated that she has lived in Hebron for 35 years. She added that she continues to be concerned with the parking on Main Street, especially for her elderly customers frequenting Hazel's Restaurant. She stated that the business next to hers lets their employees park in front of their business. She feels that if you work on Main Street, you should park elsewhere.

*Rose Rutherford, 11906 Prairie Avenue* expressed concern regarding the lack of clean up on Prairie after the recent water main replacement work. She stated that the road was not cleaned up and sidewalks were cracked during the construction. President Shelton asked Dan Nelson to address her issues.

**Motion to an Ordinance Amending Chapter 6, Off-Street parking and Loading, of Title 5 Zoning Regulations (5A)**

President Shelton reported that this agenda item will be moved to the March meeting.

**Motion to Approve an Ordinance Amending Chapter 2, Stopping, Standing or Parking, of Ttile 9, Traffice Regulations, of the Hebron Municipal Code**

Trustee Knaack moved to approve the motion as presented and Trustee Mogan seconded the motion. President Shelton stated that this amendment would solve the issue with people parking their cars on Main Street all day long by restricting parking to two-hours from Route 173 to Fourth Street. He added that the parking fine would be \$25 to \$75, and the Community Service Officer could observe and enforce this ordinance. Trustee Milarski stated that she has spent more than two hours at businesses along Main Street and she doesn't feel that this ordinance would promote business in the Village. She feels that this will be difficult to enforce. Trustee Stevens suggested that employees could park in one of the municipal lots. Trustee Knaack stated that business employees should park elsewhere and leave the parking spaces to the customers. She added that parking restrictions are not uncommon in other municipalities and suggested adding something to the Village website explaining where additional parking is within the Village. Trustee Knaack, Mogan, Stevens, Shepherd, and Correll approved the motion by answering aye. Trustee Milarski voted no. Motion carried.

**Building Department Report from Dan Streit**

Dan reported that he has been doing some housekeeping in the department by filing items on the center cabinet and making things easier to find. He had also created all new coding, created a new certificate of occupancy, digitized the tracking of documents including inspection records. He added that the paper copies will still be kept in files. He mentioned that he is in the office on Tuesday mornings and does inspections on other days throughout the week.

**Discussion Only Regarding Lead Service Line Inventory and Replacement Plan**

Mike Miller reported that he is filling in temporarily as the water operator for the Village since the former water operator retired. He explained that two to three years ago the Bidden administration put into place a new Get the Lead Out Initiative program to remove lead service lines nationwide. He said that as part of this program, the IEPA is requiring the Village to send them an inventory list by April 15, 2024 siting all homes with lead piping. He added that he is working with Dan Nelson to go door to door within the Village to create this list and they are about 75 percent complete. He continued to say that they also need to provide a plan to IEPA for service line replacement. President Shelton added that the Village is responsible to replace any lead lines from the B-boxes to the homes. He continued to state that the Village will move quickly on approval of a firm to initiate a plan and will ratify approval of the same at the March 25<sup>th</sup> Village Board meeting.

**Motion to Approve IGA with Richmond Township for Senior Transportation Services**

Trustee Shepherd moved to approve the motion as presented and Trustee Knaack seconded the motion. Treasurer Andrus reported that McHenry County is working toward moving the transportation district to the County rather than being managed by individual municipalities. The County hopes to be able to provide more consistent service and offer additional services as well. Treasurer Andrus has attended several meetings to discuss an agreement to service the Village seniors. This IGA presented tonight for approval between the Village of Hebron and the Township of Richmond will be able to provide better service to the Village seniors at a lower cost. There were some question regarding the start date if this agreement and Treasurer Andrus will confirm the date with the County. Trustee Shepherd, Knaack, Milarski, Stevens, Correll, and Mogan approved the motion by answering aye. Motion carried.

**Treasurer Report from Katherine Andrus**

Treasurer Andrus stated that she is still actively working on the Police Department vehicle grant. She added that Gloria is finishing the lead grant and will get back to her as it progresses. Treasurer Andrus reported that the Village has \$226,618 from property tax to run the Village.

**Motion to Approve an Ordinance Amending Title 3, Business Regulations to Create a New Chapter 15 Entitled, Chartered Transportation Drop-Off License for the Hebron Municipal Code**

Trustee Milarski moved to approve the motion as presented and Trustee Correll seconded the motion. President Shelton explained that this ordinance was to address the recent issues with Migrant's being dropped off in municipalities. He added that he has worked with Attorney Smoron to create an ordinance to address this issue and he said that the ordinance was patterned after the Village of Johnsburg's ordinance regarding this issue. Trustee Milarski, Correll, Shepherd, Knaack, Stevens, and Mogan approved the motion by answering aye. Motion carried.

**Motion to Approve the Sale of the Police Department's 1997 Mercury Marquis as Surplus**

Trustee Correll moved to approve the motion as presented and Trustee Knaack seconded the motion. Chief Gumble explained that the 1997 Mercury Marquis was acquired by the Police Department as a forfeiture due to a drug bust. She added that the funds accrued from the surplus of this vehicle would first go to the State of Illinois and then a portion of those funds would come back to the Village of Hebron. Trustee Correll, Knaack, Milarski, Shepherd, Stevens, and Mogan approved the motion by answering aye. Motion carried.

**Motion to Ratify Approval of Sweeping Excess Gravel in Victorian Acres and Country View**

Trustee Shepherd moved to approve the motion as presented and Trustee Stevens seconded the motion. There was no discussion. Trustee Shepherd, Stevens, Milarski, Correll, Knaack, and Mogan approved the motion by answering aye. Motion carried.

**Discussion of Possible Uses of Trailer Located at Public Works**

Chief Gumble stated that she has experience rebuilding homes up to code and she gave examples of that experience. She stated that the trailer is in bad shape, but she believes it is fixable. She would like to be able to use it for Police Department storage and to store items for emergency response within the Village. She continued to report that storage in the Village Hall is an issue. Trustee Shepherd stated that he is not in favor of doing anything with the trailer explaining that he believes it to be an eye sore, dangerous, and is filled with mold. Trustee Milarski suggested contacting the Township for storage of supplies for emergency response. Chief Gumble thought it would be best if the Village had its own plan for such things and to remain self-sufficient. Trustee Knaack agreed with Trustee Shepherd. Trustee Mogan agreed as well stating that after visiting the site of the trailer he found it to be worse than expected. Superintendent Nelson said that he has no use for the trailer and would like to get rid of it.

**Department Head Reports**

*Superintendent Nelson* reported they have continued to work on the lead replacement plan, they removed gravel from Country View Estates, they fixed a broken pipe at Church and Maple, and fixed a service line in a home.

*Chief Gumble* reported that there is a grant available which would help to bring on a social worker to assist the Village of Hebron. She added that she feels that this would be very beneficial to the community. She reported that there was a total of 217 calls this month with 60 traffic stops.

**Attorney Report**

There was no report.

VILLAGE OF HEBRON  
VILLAGE BOARD MEETING  
FEBRUARY 26, 2024

**Board Comments**

*Trustee Mogan* wished everyone a Happy St. Patrick's Day and *Trustee Correll* thanked all for attending the meeting.

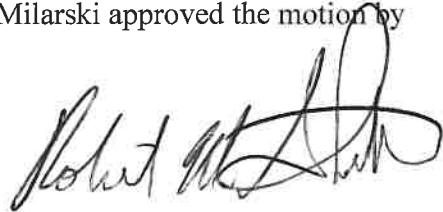
President Shelton announced that the March 11<sup>th</sup> regular Village Board meeting will be cancelled, but the Village will be holding a Special Village Board meeting instead. The next regular Village Board meeting will be held on Monday, March 25<sup>th</sup> at 6:00 p.m.

**Adjournment**

Trustee Knaack made a motion to adjourn at 8:17 p.m. Trustee Stevens seconded the motion. Trustee Knaack, Stevens, Shepherd, Mogan, Correll, and Milarski approved the motion by answering aye. Motion carried by all.



Jean Attermeier,  
Village Clerk



Robert W. Shelton  
Village President

