

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
MARCH 25, 2024

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Attorney Smoron was in attendance.

President Shelton stated that he would like the department head reports moved on the agenda to after public comments. There were no objections from the Board.

Motion to Approve the Minutes of February 26, 2024, Village Board Meeting

Trustee Knaack made a motion to approve the minutes of the February 26, 2024, Village Board meeting. Trustee Stevens seconded the motion. Trustee Knaack, Stevens, Correll, Shepherd, Mogan, and Milarski approved the motion by answering aye. Motion carried.

Motion to Approve the February/March 2024 Accounts Payable Balance

Trustee Shepherd made a motion to approve the February/March 2024 accounts payable balance. Trustee Knaack seconded the motion. Trustee Shepherd reviewed and explained the higher-than-normal bills in accounts payable this month. Trustee Shepherd reported that there was \$24,932.45 due in accounts payable for the General Fund and \$67,275.22 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$92,207.67. Trustee Shepherd reported that there were no add-ons this month. Trustee Shepherd, Knaack, Milarski, Correll, Stevens, and Mogan approved the motion by answering aye. Motion carried.

President's Report

President Shelton reported that Phase 3 of the Prairie Avenue water main replacement has been approved to finish Prairie Avenue to the end at Woodland Drive. The Village is waiting to see how much the Village will receive for the amount that was requested. He reported that the lead service line replacement inventory is almost complete, and Engineering Enterprises is working on the plan which is due mid-April. President Shelton said that LOCIS has almost completed the conversion and data loads into new water/sewer billing software. The water/sewer department is working on a training schedule and getting ready for billing runs. In addition, the water meter reading laptop has been replaced with a new more up to date laptop. President Shelton reported that maps have been put together highlighting 2-hour parking, open parking, and municipal parking. The Village is awaiting laminated copies that will be distributed to the businesses along Main Street that are in the 2-hour parking zone. He also reported that the Village Clerk's computer has been replaced as the hard drive crashed on the old computer. Lastly, President Shelton announced that the Village Board will hold a special meeting to discuss the 2024/2025 working budget.

Public Comments

There were none.

Department Head Reports

Chief Gumble thanked Charis Attermeier for giving the Village a heads up on the Spring Grove squad car that Hebron ultimately purchased. Chief Gumble reported that the police department is now active with NIBRS which is a national incident-based reporting system. Chief Gumble also thanked Wileen Peterson, part-time records specialist, for her work on ensuring the reports will pass the NIBRS process. Chief Gumble reminded residents that the police department collects old electronics for disposal and asked that they contact the department before dropping off items. She reported that she had a good meeting with Tiffany Elswick, Superintendent of Hebron schools, adding that Tiffany is working with Darrick Tomlin helping him to reach his full potential. Lastly, Chief Gumble reported that there was a total of 198 calls this month.

Superintendent Nelson reported they have been busy working on the wells making sure they would be ready for a possible IEPA inspection. They have also been working on the lead service line work.

Dan Streit, HLR Building Inspector for the Village, began by stating that he has issued about a half a dozen permits in the last week and permitting has increased in general recently. The Village also received a request for a remodel permit for 10102 Main Street which was recently purchased. That permit has been issued and inspections are taking place. He stated that it will be used for six apartment units. Trustee Milarski asked if there were enough parking spaces there and Dan Streit thought it would be sufficient. There was a brief discussion regarding the possibility of turning the water service off for each unit if necessary. Discussion ensued regarding this issue. Dan also said that all permits are all done electronically now. Dan Nelson suggested that the landlords should pay for water service and then they in turn collect from their tenants.

Motion to an Ordinance Amending Chapter 6, Off-Street parking and Loading, of Title 5 Zoning Regulations (5A)

Trustee Stevens moved to approve the motion as presented and Trustee Shepherd seconded the motion. Trustee Shepherd asked if there were any changes recommended by the Planning and Zoning Commission. President Shelton said that gravel driveways were grandfathered in unless they are adding an extension to that driveway. He continued to state that the commission wanted to see a permit rather than a verbal request along with a permit fee of \$25 and to cover any third-party fees for an extension of a driveway. President Shelton added that the three approved surface types for a driveway extension would be a base layer and then either asphalt, concrete or paver block. The Village would approve and document these permits.

Trustee Knaack was concerned how the Village will implement this and what the timeframe would be. She wanted to know how the Village will handle the discussions with the property

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
MARCH 25, 2024

owners. President Shelton stated that he thought these were fair questions. He feels that the owner would be notified, they will be given a copy of the ordinance, and given a reasonable timeframe to comply. Trustee Knaack said she is concerned also with the cost to the residents to make the modifications that the Village will asked of them. Trustee Milarski reported that people are parking on the right of way and the Village has not been enforcing correcting this issue. She sees this being a larger issue than cars parked on the grass. President Shelton responded that, as Dan Streit mentioned before, a lot of other Villages do not allow parking on the grass. President Shelton stated that the Village of Hebron must start somewhere and provide a reasonable time for a transition. Trustee Shepherd brought to the Boards attention that some residents have no other option then to park along the street as they are older homes that have no driveways. Dan Streit stated that they would give residents a reasonable amount of time to adhere to these changes. Trustee Stevens asked why this change is going into effect. Dan Streit stated that it was to clean up the look of the Village. Trustee Milarski thinks that the Village should clean up the downtown area as well. Dan Streit stated that if there is a valid complaint about an area downtown, he will address it, and added that they are trying to update the ordinances so that the Village has the tools necessary to enforce their ordinances. Trustee Mogan stated that the municipal parking on Route 173 is gravel and was approved by a previous administration. He added that the Village is not currently modifying that parking lot and would be grandfathered in as well. Discussion ensued as to using the Planning and Zoning Commission to review the municipal code book and work on updating it. Trustee Stevens, Shepherd, Knaack, Mogan, Milarski, and Correll approved the motion by answering aye. Motion carried.

Motion to Approve an Ordinance Amending Chapter 7, Freedom of Information, of Title 1, Administration, of the Hebron Municipal Code

Trustee Milarski moved to approve the motion as presented and Trustee Knaack seconded the motion. President Shelton explained that this ordinance designates that all FOIA requests relating to the police department will be handled by the Chief of Police and all other FOIA requests will be handled by the Village Clerk. Attorney Smoron stated that this ordinance revision has also been updated to current FOIA statutes. Trustee Milarski, Knaack, Mogan, Stevens, Shepherd, and Correll approved the motion by answering aye. Motion carried.

Motion to Ratify Approval of an Agreement with Engineering Enterprises, Inc. for Professional Services Initial Lead Service Line Replacement (LSLR) Plan

President Shelton stated that discussions have been had with Mike Miller regarding the need and development for this lead service line replacement plan. Trustee Shepherd asked what the time limit was to implement this plan. President Shelton stated that the Village has up to ten years to complete it. He added that the State government offers a zero-interest loan that the Village could investigate if necessary to complete this task. Trustee Milarski, Correll, Knaack, Mogan, Stevens, and Shepherd, approved the motion by answering aye. Motion carried.

Motion to Approve 2024 Clarke Environmental Mosquito Management Program

Trustee Milarski moved to approve the motion as presented and Trustee Knaack seconded the motion. Trustee Shepherd stated that it is the same coverage as recent years. Trustee Milarski, Knaack, Correll, Mogan, Stevens, and Shepherd, approved the motion by answering aye. Motion carried.

Attorney Report

There was no report.

Board Comments

Trustee Shepherd stated that the Board briefly touched on including the Planning and Zoning Commission more involved. He added that he thought that it is time that the map of the mile and a half jurisdiction of Hebron be reviewed and updated. Trustee Milarski asked if he was referring to the Village Comprehensive Plan and Trustee Shepherd said yes. Trustee Milarski stated that the last Comprehensive Plan was completed in 2007. Trustee Shepherd would like to see more land annexed into the Village and a plan put into place for the future. President Shelton agreed. Attorney Smoron gave a summary of the annexation process and gave examples of annexations in other local communities. He suggested starting with boundary agreements, annexation, and then updating the comprehensive plan. Trustee Stevens offered to help Trustee Shepherd with spearheading beginning this process.

Trustee Milarski said that she has been working on No Mow May application which will be available on April 1st and flyers for the July 4th celebration. She said she had some milkweed seeds available for those that would like them to help with monarch's survival. She reported that there will be a band for the July 4th festivities called "Close Call" and there will be vendors as well.

Trustees Mogan, Correll, and Knaack wished everyone a Happy Easter.

Trustee Stevens reported that the Hebron Library will once again be holding a street dance in conjunction with Hebron Garage Sale Day on August 10th. He said the theme of the dance will be 1980's.

President Shelton announced that the April 8th regular Village Board meeting will be cancelled, but the Village will be holding a Special Village Board meeting instead. The next regular Village Board meeting will be held on Monday, April 22nd at 6:00 p.m.

Adjournment

Trustee Shepherd made a motion to adjourn at 7:20 p.m. Trustee Correll seconded the motion. Trustee Shepherd, Correll, Knaack, Stevens, Mogan, and Milarski approved the motion by answering aye. Motion carried by all.

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
MARCH 25, 2024



Jean Attermeier,
Village Clerk



Robert W. Shelton
Village President

