

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
MARCH 27, 2023

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Correll, Milarski, Stevens, Knaack, and Mogan answered aye to roll call.

Attorney Smoron was in attendance via phone.

Motion to Approve the Minutes of February 27, 2023, Village Board Meeting

Trustee Knaack made a motion to approve the minutes of the February 27, 2023, Village Board meeting. Trustee Mogan seconded the motion. Trustee Knaack, Mogan, Stevens, Shepherd, Correll, and Milarski approved the motion with the corrections by answering aye. Motion carried.

Motion to Approve the February/March 2023 Accounts Payable Balance

Trustee Shepherd made a motion to approve the February/March 2023 accounts payable with no add-ons. Trustee Correll seconded the motion. Trustee Shepherd reported that there were several higher-than-normal cost items on the accounts payable report. He stated that there were two bills for tree removal due to storm damage; one for \$1,650 and the other was \$1,000. He also reported two payments of \$2590.02 each for water meters which were in the budget to purchase. He mentioned a bill from Hawkins, Inc. for various chemicals for the water sewer plant for a total of \$4,241.40. He stated that all departments had computer work done for a total of \$2,100. Lastly, there was an invoice from Schefflow Engineers for \$4,300 and he explained that this was for work they did for our application for the RAISE grant. Trustee Shepherd reported that there was \$24,609.44 due in accounts payable for the General Fund and \$11,274.12 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$35,883.56. Trustee Shepherd, Correll, Milarski, Knaack, Mogan, and Stevens approved the motion by answering aye. Motion carried.

President's Report

President Shelton reported that the repairs on the south tower of the treatment plant have been completed. Maintenance has also been completed professionally and the tower will be filled with water, tested to make sure that the aeration, clarifier, and the spillover are working correctly. When completed the transfer of the north tower digester environment will be moved over to the south tower. At this point, the south tower will be live and the north tower will undergo repairs and maintenance. He added that the plan moving forward will be to switch towers every one to two years.

He also reported that the building that used to be Stateline Insurance on Route 173 is for sale and there is a potential buyer. Dick Ackerman is working with the interested party as it would need to be rezoned B-2 as the owner would be adding living quarters on a second floor and have his

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business on the first floor. President Shelton reported that there is a new business near the corner of Route 47 and 173 called Bella's Sweets and Treats. He wished them well in their endeavors. Lastly, he encouraged all residents to vote in the upcoming election as it is a right and privilege.

Public Comments

Karen Lalor, 12718 O'Brien Road, reported that the Village library is 100 years old this year. She said that the library will be holding an art show on May 6th in conjunction with the school from 6 p.m. to 9 p.m. She added that residents' art would be welcomed and would be displayed at this event. There will also be black and white movies at this event as well. Then, on July 15, with the blessing of the Village Board, an old-fashioned carnival like what would have been offered in 1923 and a talent show will be held in the Village parking lot. On the evening of August 12, there will be a street dance with clothing highlighting different eras of the last 100 years, business establishments will serve prohibition type drinks and will donate one dollar for each drink purchased back to the library, and lastly, recognition will be given to people instrumental to running the library. Trustee Stevens mentioned that this is a celebration for the community as a whole for their part in supporting the library over the years. Trustee Milarski asked what the date was for this event. Ms. Lalor said that it will be Saturday, August 12. She finished by stating that they are still very much in the planning stages of this event.

Pat Peterson, 10212 Main Street, stated that she noticed on the agenda this evening the possible use of the Village owned parking lot for a mobile kitchen vendor. She commented that when she was on the Board in June of 2021 Title 3, Chapter 3, Pages 7 and 8 were designed specifically for mobile kitchen vendors. She added that contained in this ordinance are specific requirements with one being a mobile kitchen must be located only on a paved surface. She stated that the lot referred to on this agenda is made of gravel. It also stated that a mobile kitchen shall not displace any parking required for the principal use on the parcel. She added that this property was donated to be used as a public parking lot. She suggested that the petitioner go before the planning and zoning commission with a plan encompassing the existing ordinance requirements. She asked that the Village Board look carefully at businesses looking for a potential Hebron location and asked that they come before the Planning and Zoning to have their plan reviewed ensuring a team effort on the part of the Village President, Board, and Commission.

Joann Lange, 10309 Sharon Lane, stated that she would like to know if the new Miss Bella's business has a McHenry County Health Department certification yet. The owner of the establishment stated that she does have it and it is on display in their business.

Dawn Higgins, 11808 Maple Avenue, sent the Village a letter and Trustee Milarski read it in Dawn's absence. A copy of this letter is attached to these minutes.

Motion to Approve 2023 Clarke Environmental Mosquito Management Program

Trustee Knaack made a motion to approve the 2023 Clarke Environmental Mosquito Management Program. Trustee Stevens seconded the motion. President Shelton stated that the Village of Hebron has used this company for quite some time. He reported that last year the cost was \$465 per application and this year it would be increased to \$480 per application. He added that they usually treat the Village of Hebron every Friday during the tough months of July and August. Trustee Knaack asked if the Board was looking at just the 2023 season or the 2023 through the 2025 season option. President Shelton that it would be for the 2023 calendar year only. Trustee Stevens asked if there would be a price break if agreeing to the 2023 to 2025 seasons. Discussion ensued. Trustee Knaack, Stevens, Mogan, Shepherd, Correll, and Milarski approved the motion by answering aye. Motion carried.

Motion to Approve the Use of the Village Parking Lot at Route 173 and Illinois Street by the Pixie Dawgs Mobile Kitchen

Trustee Mogan made a motion to approve the use of the Village parking lot at Route 173 and Illinois Street by the Pixie Dawgs Mobile Kitchen. Trustee Shepherd seconded the motion. Trustee Mogan stated that he wanted to address Pat Peterson's comments. He said he had several individual discussions regarding this request and that not just one person would make this decision as Pat suggested. In these discussions it was confirmed that this lot was zoned business. He added that the two points that Pat brought up were addressed in the ordinance. He said he does not feel that this was the intent of the ordinance as for many years parking has been allowed on the grass in the public park during events and "any" use of parking will take up parking spaces. Attorney Smoron stated that the thought behind the paved surface was that it does not create a rutted area. He feels that if the Village Board believes that there is an adequate surface for this use, the Board can take that into consideration. And two, Attorney Smoron asked if this parking lot was being used to capacity on most days. Trustee Mogan said he does not feel that it is used to capacity as there are one to four cars there daily.

Trustee Mogan asked the petitioner to describe the truck. Kim Doran stated that it is a 1982 Chevy Gruman food truck which is thirty-two feet long. They have done many jobs with this truck on unpaved surfaces without issue and they will not be leaving it there overnight. They would not be there in inclement weather and they will leave the area clean upon leaving. Resident Joann Lange asked if the resident next door had been contacted. President Shelton stated that the petitioner did what was required of her per Village ordinance. Trustee Milarski asked how often they would be in Hebron. Ms. Doran stated that they would like to be there on weekends and added that they are the primary food concession for Richardson's in Spring Grove. She stated that they just wanted to bring some other options to the community as they have a big following and this could attract people to shop in Hebron while they are there. She added that they have never caused damage to the area they have parked in during other events. Discussion ensued regarding them bringing some of their partners to the Village offering other cuisine.

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Trustee Stevens asked what the petitioner meant in their proposal by stating they may bring their partners in as well. Ms. Doran stated that she left that open as a possibility as they could bring other vendors that serve other cuisines into the Village as well if the Board approved. She stated she has been in this business for a very long time and has made quite a few contacts that would also be able to highlight the Village of Hebron as well. Milarski asked if these other trucks would need a license and President Shelton confirmed that they would. Trustee Stevens asked if there were any issues regarding this with any of the other businesses in town. President Shelton stated that The Dari was contacted to see if they would mind if Pixie Dawgs could operate on the northwest corner of Main Street and Route 173. He stated that they were not in favor of that. That was brought forward because the ordinance required permission from other food establishments within 250 feet of the proposed property. Trustee Stevens asked if this was why the petitioner also had to also contact and receive permission from Sister's Donuts. President Shelton confirmed this to be true.

President Shelton asked Attorney Smoron what his thoughts were with the ordinance stating that it needs to be on a paved surface versus gravel and that it can not take up parking spaces because it is a parking lot and he also asked if it would not be viable to put the trailer there. Attorney Smoron stated that the Board could take into consideration the purpose of the parking space requirement was to avoid a situation where it caused parking displacement and second, he asked if the petitioner would commit to repair at their cost of any ruts or damage to the surface from the trailer or their patrons driving into the parking lot. He also asked if they would also fill out the necessary paperwork so that sales tax comes to the Village from that use. President Shelton asked the petitioner if she would be willing to agree to the parameters spelled out by Attorney Smoron. Kim Doran agreed to both requests from the Village Board. Trustee Stevens asked if the truck would be specific to food products only. Ms. Doran stated that it would be food and beverage only. Trustee Shepherd added that he wanted to make sure that if there is any damage to the surface of the parking lot that the Village would confer with Dan Nelson, Superintendent of Public Works, prior to any repairs made. Ms. Doran stated she would use whatever materials the Village recommended. Trustee Milarski wanted confirmation that it would only be one truck and this was confirmed. Discussion ensued as to hours of operation and the petitioner stated it would be mostly Thursday through Sundays with occasional Mondays from 11 a.m. to 8 p.m. Trustee Shepherd thought this was a good idea and added that it would be bringing something new to the Village. Trustee Mogan, Shepherd, Stevens, Correll, Knaack, and Milarski approved the motion by answering aye. Motion carried.

Motion to Approve September 16, 2023, for "Hebron Fest" to be held at the Hebron Community Park

Trustee Correll made a motion to approve September 16, 2023, for Hebron Fest. Trustee Knaack seconded the motion. Trustee Shepherd asked if the times were set for this event. President Shelton stated that it would be from 10 a.m. to 4 p.m. Trustee Correll suggested that the time might be shortened. Discussion ensued and President Shelton stated that this motion was mainly

to secure the date. Trustee Stevens asked if the Village would open this up to community vendors. President Shelton confirmed that “yes” it would be open to the community vendors including craft vendors, the High School Cow Chip Raffle, local restaurants, and many others. Trustees Correll, Knaack, Mogan, Stevens, Milarski, and Shepherd voted aye. Motion carried.

Motion to Approve July 29, 2023, “National Nite Out” to be held at the Hebron Community Park

Trustee Stevens made a motion to approve July 29, 2023, National Nite Out to be held at the Hebron Community Park. Trustee Milarski seconded the motion. Trustee Shepherd asked what the hours for the event were. Trustee Milarski confirmed it would be from 5 p.m. to 8 p.m. Chief Gumble explained that it is a community event where residents and emergency services personnel can spend an evening together to build a good connection. She gave an example of an event called “Touch a Truck,” and it also could include games, music, and time to get to know each other. Trustee Mogan stated this was started forty years ago by the National Association of Town Watch where residents turn on their porch lights in support of emergency services. He added that this event helps residents build a strong connection with the police, fire department and other emergency services. He gave a brief history of the program. Trustees Stevens, Milarski, Shepherd, Correll, Knaack, and Mogan voted aye. Motion carried.

Motion to Approve and Waive the Fee for a Meat Raffle to be held at Hoop’s Bar and Grill on April 22, 2023, with Proceeds going to the District Middle School Football Team

Trustee Stevens made a motion to approve the Meat Raffle as presented as well as to waive the associated fee. Trustee Knaack seconded the motion. President Shelton explained that this has been done before and he explained how the raffle will work and added this will benefit the school middle school football team to purchase new helmets. Trustees Stevens, Knaack, Shepherd, Correll, Milarski, and Mogan voted aye. Motion carried.

Motion to Approve Proposed “No Mow May” in the Village of Hebron

Trustee Stevens made a motion to approve “No Mow May” in the Village of Hebron. Trustee Mogan seconded the motion. Trustee Milarski explained the premise behind the event and explained that if residents are interested in taking part in the event, they would have to complete a form, return it to the Village, and then they would be exempt from being required to mow their lawns in the month of May. She stated that this benefits bees, butterflies, and other pollinating insects. Residents participating will receive a packet which would include ways to explain what they are doing to their neighbors. She explained also that residents could participate for just for a portion of the month and may only opt not to mow a portion of the yard where the pollinators exist. Trustee Milarski is working on signs for participants to post in their yards as well. Trustee Shepherd said that he did not have a problem with it for residents but added that as far as the Village parks go, he did not think it would be appropriate as they are frequently rented out. Trustee Milarski stated that this was strictly for residents only and she added that this helps the environment. Trustee Knaack wanted this information to be added to the Village website.

Trustee Stevens thanked Trustee Milarski for working on this. Trustees Stevens, Mogan, Knaack, Milarski, Correll, and Shepherd voted aye. Motion carried.

Department Head Reports

Dan Nelson, Superintendent of Public Works, reported that they worked a lot on storm clean up and plowing. They also graded the alley, repaired a sink hole, fixed the sewer plant gate, cleaned the trucks, cleaned the shop, and repaired potholes.

President Shelton read the report for Frank Michalczyk, Water/Sewer Department, in his absence. Along with his report, Frank included photos of the south clarifier from the start to the finish of it being cleaned. He added that on the sewer side, the Trails of Hebron lift station has new check valves and hopefully by mid-April the south wet well pump at the wastewater treatment plant will be installed. On the water side, along with his daily routine he installed many new meters as these meters had failed causing the estimation of many bills. He asked those who are receiving estimated bills to please take a reading of the meter and send it to the water/sewer billing clerk. He stated that there was a problem with the billing software, but it has been corrected. Frank thanked President Shelton and Trustee Milarski for taking a tour of the plant on March 3 to see how it functions. He asked the Trustees to contact him if they would like a tour.

President Shelton read the report for Dick Ackerman, Building Inspector, in his absence. A copy of this report is attached to these minutes.

Chief Gumble, Police Chief, stated that they answered 116 calls this month and she read from a list the types of calls included. She then explained a new program she is working on putting in place which is called Frontline. She explained that it is used for residents to have their house watched while they are on vacation or need their home watched. She mentioned that the police department now has a pet scanner for lost dogs. She reported that they have demo body cameras by AXON/Digital Alley and that Illinois law will require these by the year 2025. They have the demos free for 90 days to help determine which works best for the Department and which they may want to purchase. The complete report is attached to these minutes.

There were no other reports.

Attorney Report

No report

Board Comments

Trustee Mogan wished everyone a Happy Easter and Women's History Month and he wanted to make note that half the Board, the Clerk and the Police Chief are female.

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Trustee Knaack thanked everyone for their attendance at this meeting. She stated that, as President Shelton mentioned earlier, it is a duty to vote and asked all to vote in the upcoming election if possible.

Trustee Milarski wanted to thank President Shelton for signing the new Hebron Mayor's Monarch Pledge. She said that it is very important and goes along with No Mow May. She mentioned that Monarch's are on the endangered list and are super pollinators which makes them helpful to farming communities. The Village is required to participate in at least three events involving this pledge but will most likely participate in more. She stated that Trustee Knaack is already putting a head start on planting some pollinators and native plants by the Village of Hebron signs. Other events will follow and she asked residents to become involved in this program. She said that a Facebook group has been started specific to this pledge and there has been a great response so far. She reported that there are seventeen other surrounding communities participating.


Trustee Stevens wanted to echo Trustee Mogan's sentiments. He also mentioned that he is very happy to be on the same team as all the Village players. He commended both Dan Nelson and Chief Gumble for their hard work. He stated that he is excited for this upcoming year regarding all the events being planned in the Village.

Trustee Correll stated that it has been great to hear of what is being planned in the Village and it gives lots of opportunity to become involved.

President Shelton reported that the Village Board meeting on April 10 is cancelled and the next Board meeting will be on Monday, April 24, at 6:00 p.m.

Adjournment

Trustee Shepherd made a motion to adjourn at 7:23 p.m. Trustee Knaack seconded the motion. Trustee Shepherd, Knaack, Stevens, Mogan, Correll, and Milarski approved the motion by answering aye. Motion carried by all.


Jean Attermeier,
Village Clerk


Robert W. Shelton
Village President

Dear Hebron Village Board Members,

Good evening and thank you for taking a moment to hear me.

Unfortunately, I could not make it this evening, so I am sending a letter instead.

On the morning of Feb. 5th, my daughter's catalytic converter was removed from her truck. At first, I believed it was probably an unfortunate crime of easy picking. Her truck is high off of the ground, and the catalytic converter hangs low, I am sure they didn't even have to get down on the ground to steal it. I understand the converters for

F350 series trucks are a hot commodity to steal because they are an easy grab and worth so much money.

Exactly 6 weeks later, to the day, at 5:15 to 5:20 in the morning it was happening again in our town. However, my husband was awake and had seen flashlights low to the ground under my son's little Ford Ranger. At first, he thought it was odd that the motion sensor lights didn't go off, but there were moving lights down at the ground, however these 2 or 3 individuals must have really hugged the side of the house to be able to approach the Ford Ranger without setting off the motion detecting lights that are rather sensitive. In other words, I believe these individuals knew what they were doing.

So my question is, how soon can we get police officers hired to patrol at night? I know that a police officer patrolling can not guarantee that these things won't happen, but I do believe that it would help deter some of it.

I know we cut the budget quite significantly from the previous administration. Could we consider adding just some of the money that was trimmed off the previous police budget back into the current police budget to accommodate a decent wage. We could then hire a good quality police officer who would like to stay employed with us for a while?

Another thought is, if all of the money that was trimmed off the previous police budget has been reallocated to different areas already, could we then consider beefing up the police budget a little in the upcoming budget to be able to afford an overnight officer?

One last thought and I will be done. I was asked why my husband didn't call 911. Knowing that we do not have overnight police protection, we knew that the county would only come out if the crime was in progress. What would be the point of calling them when my husband saw them fleeing and leaving the scene. If we did call they would most likely tell us as they have told others in town with similar situations before that they only respond to active crimes, or crimes that are in progress. If they actually did come there is only 1 county officer on an overnight shift and they cover 200 miles, our catalytic converter stealing friends would be long gone by the time of their arrival on the scene.

I want to say thank you for listening and please consider these words now, and when making and approving the upcoming budget.

Sincerely
Dawn Higgins

Building Department March 2023

Inspected and issued final occupancy to Miss Bella's Sweets and Eats at 10008 Main Street

Amstead Seals has received a permit for work to be done at 11920 Price Rd

Met with Keystone representative in regards to property division at 12008 Maple Ave

Follow up with Dan Hart regarding permit for 12015 Prairie Ave

Scheduled meeting with owner of 10410 Industrial Drive regarding addition

Composed and sent 2 letters of nuisance violations

Several follow up calls regarding violations

Completed necessary monthly census bureau report

Returned phone calls regarding interest in trails of Hebron, Ron Zieman project and rezoning of Keystone property at 12008 Maple Ave.

Field phone calls from residents and realtors regarding permit procedures, zoning violations and questions and concerns

Forward necessary information to tax assessor Shannon Combs

Communicate and assist in any way with other village employees

Dick Ackerman
Building Department



HEBRON POLICE DEPARTMENT

12007 Prairie Avenue

Hebron, IL. 60034

- Dissemination of information new software for officers: Benefits -A Guided Patrol on Pets, Residents at Risk, Business Checks, Sub-Division Checks, Residents Vacation Watch, Contact Cards, Condition Reports to other Departments, also connected to McHenry County.
- Demo Body Cameras: AXON / Digital Alley – Free Demo prior to consideration of purchase
- PBT's Calibrated by Illinois State Police.
- Started process of Cannabis Expungements (20 file boxes of old arrest jackets).
- Fines for Park Vandalism sent out to parents, some have paid already, occurred 10-22.
- Fingerprints for Burglary to Fast Stop returned – No identified subject (Could not find in system due to bad prints).
- Truck Scales Scheduled to be Calibrated 03/29/2023. The Hebron Police Department Officer Biancalana is a Certified Truck Enforcement Officer.
- All previous arrests jackets, and evidence room have been moved to Holding Cell (most secured room within Police Department), due to security, and Police Department roof leaking (was not known prior to securing ceiling in existing evidence room).
Not picking on farm trucks
- Cleared a room within Police Department for another report writing room for Officers, as well as current arrest jacket file cabinets.
- Purchased “lock-out” equipment for each squad car.

- **Officers are now a part of Police Law Institute on-line for annual training law updates. Each month officers receive a module to complete on-line accredited toward their mandatory annual legal updates.**
- **Chief squad was sent to Bull Valley Ford for mandatory Factory Recall, also found a front upper control arms was faulty, all repaired.**
- **Met with the Hebron High School/Hebron Elementary School Superintendent Tiffany Elswick. We spoke about a written “Active Shooter” Plan between the police department and School District. Once prepared will be disseminated to McHenry County Task Force. Pictures of the school, maps, and a written plan will assist in backup if ever necessary. Daily walk throughs of the school were requested and has already begun, coupled with School Crossing in the morning from 7:15 AM to approx. 07:45 AM**
- **School crossing lights were adjusted due to time change (Spring Forward).**
- **Met with a few residents who are concerned about various issues. Public is requested to assist in finding areas of need for police within the town, very appreciated.**
- **Introduction of “Drug Take Back Program” a kiosk is going to be placed in the Hebron Village Hall. This program was written into law by the State of Illinois, paid for by doctors, free for government agencies. It is a one-way kiosk (dump only), any old medications can be “dumped” in by residents, so pharmaceuticals do not wind up into the hands of the wrong people, children, or into our drinking water system. It should arrive at the Hebron Village Hall in approx. 2-3 weeks. When it is full, the police chief calls to have it picked up.**
- **Interviews for officers continue to be conducted.**
- **Implemented a track system on written warnings by officers, the information now is entered into an Excel spread sheet. Tracking system is required by the state of Illinois for Ethical/Racial information for each department. Citation information is kept by McHenry County, written warnings should also be tracked by individual agencies.**
- **Purchase and donation of Girl Scout cookies to Pantry.**
- **Assisting in “festivities” for summertime Hebron ☺**



Hebron Police Activity Monthly Blotter

02-27-2023 TO 03-24-2023

Assist Fire	8	Lost/Found Article	0
Alarm	4	Neighbor Trouble	0
Burglary	0	Officer Stand by	2
Business Check	23	Ordinance	2
Citizen Assist	6	Other Public Service	0
Dispute	0	Parking complaint	3
Domestic	6	School Crossing/ Check	18
Sex Offender Registration	1	Shots Fired	0
Suspicious Person	0	Suspicious Auto/ Inc	2
Follow up	3	Traffic Related Incident	24
Assist Police	0	Lockout	1
Harassment	0	Wellbeing Check	4
Civil Matter	0	Repossession	0
Theft	1	911 Hang-up	0
Sexual Assault	0	Fireworks	0
House Check	3	<u>TOTAL=</u>	116
Unwanted Subject	1		
Juvenile Incident	4		
Threats	1		
Drug Investigation	0		
Information for Police	1		
Animal Complaint	0		