

President Martinez called the meeting to order at 6:02 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Ritzert, Lange, Peterson, Drevalas and Lillie answered aye to roll call.

**Discussion and Vote to Approve minutes of March 22, 2021 Village Board Meeting**

Trustee Peterson made a motion to approve the minutes of the March 22, 2021 Village Board meeting. Trustee Drevalas seconded the motion. Trustees Peterson, Drevalas, Lange, Ritzert, Lillie and Shepherd approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve March/April 2021 Accounts Payable**

Trustee Shepherd reported that, with add-ons, there was \$49,277.16 due in accounts payable for General Fund and, also with add-ons, \$29,533.05 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$78,810.21. President Martinez clarified that the K-9 training for Odin is paid for by a grant and donations. Treasurer Fotland stated that nothing comes out of the general fund. The payments for Odin's training are paid when the funds are available. Trustee Shepherd made a motion to approve the March/April 2021 accounts payable as presented. Trustee Lillie seconded the motion. Trustee Shepherd, Lillie, Lange, Ritzert, Peterson, and Drevalas approved the motion by answering aye. Motion carried by all.

**Announce 2020-2021 Snowman Contest Winners**

President Martinez thanked the participants in the 2020-2021 Snowman Contest. She then announced the winners as follows:

- 3<sup>rd</sup> Place – Marci Lewandowski Family
- 2<sup>nd</sup> Place – Summer Steele
- 1<sup>st</sup> Place – William Combs

President Martinez congratulated the winners and handed them a certificate and a check.

**President's Report**

President Martinez thanked all for attending and stated that this is her last official Presidential comments. She said that it has been her honor and privilege to serve the Village of Hebron. She explained that when she took office four years ago, she met with each department head to better understand their position and input as part of the Village staff. She mentioned that given by the Board approval, the appointed positions are the only positions that can be terminated by the Village President. All other positions can be hired and/or fired by their direct supervisors.

President Martinez read a report from Officer Reynolds regarding a call that he and Officer Christopher Robert responded to on Sunday, April 11, 2021. During this call Officer Robert administered CPR to a gentleman that was unresponsive as the local EMS team was not available and were responding to another call. The immediate and comprehensive actions taken by Officer Robert were instrumental in

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saving this gentleman's life. President Martinez presented Officer Robert with a Letter of Commendation on behalf of the Village of Hebron.

In a follow up comment, President Martinez commented that this is one reason why a full-time police department is important to the Village of Hebron. She stated that the County has good officers, however, they are spread thin as well and response times suffer because of this. She feels that it is not fiscally responsible to contract with the County. She reminded everyone that she outlined the costs in her State of Hebron 2021 report.

President Martinez addressed social media accusations against the administration regarding records destruction. She addressed her displeasure with relying on social media for information. She read the Local Records Act (50 ILCS 205) which regulates the preservation or disposal of public records of all units of government in Illinois. In Illinois, no public record may be disposed of without the approval of the appropriate records commission. The Records Management Section of the Illinois State Archives is responsible for assisting state and local government agencies with the disposal of records.

President Martinez spelled out the steps that the Village Clerk took in conjunction and in following the Act:

- June 25, 2020 – The Clerk met with Steve Colaizzi, Field Representative, Local Records Unit, Illinois State Archives to determine all documents to list in an application to the State for records disposal. The document was sent via email to [recordsmgt@ilsos.gov](mailto:recordsmgt@ilsos.gov) on the same day and was received.
- August 25, 2020 – The document was given approval by ILSOS and all the documents mentioned were approved for disposal.
- September 2, 2020 – The Village received an email stating the document was approved by the State.
- Between September 2020 to April 2021, documents were gathered that were on the application to the State.
- April 12, 2021 – The Village signed a service agreement with Shred-It to come to the Village Hall on April 28, 2021 to dispose of the approved documents.

President Martinez deferred to Trustee Peterson, a former Village Clerk for the Village of Hebron, to confirm the actions taken were correct. Trustee Peterson concurred that the proper steps were taken to receive approval from the State of Illinois to dispose of approved documents.

**Public Comment**

*Karen Lalor, 12718 O'Brien Road*, presented a petition signed by approximately 100 residents to the Village Clerk. She asked the Village Board to review the Ordinances that are listed in the petition with information violations regarding a trailer selling flags at the corner of Route 173 and Route 17. Trustee Shepherd questions whether the Village is receiving taxes from this business. President Martinez stated

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that this will be addressed as she has received multiple calls with negative comments about this trailer. Discussion ensued.

*David Manning, 9906 Illinois Street*, asked for Police Department accountability by reporting the calls they have responded to and he wanted to know if the Village is recovering funds from residents behind in their water/sewer bills. President Martinez stated that the Village has procedures in place to recover water/sewer fees if the house is in foreclosure; tax returns can be garnished. In addition, she added that liens are placed, and the closing cannot happen without payment, if they were to sell the house. President Martinez asked for clarification regarding wanting police accountability reports. Mr. Manning wants to know where the officers are all day and what they are doing.

*Steve Johnson, 9709 Jean Drive*, asked if he could add to Karen Lalor's comments. He said he was affiliated with the Hebron Methodist Church and he believes that signs on the corner of Routes 173 and 47 are not inclusive. He was the Village President once and he feels that in a lot of ways the Village is still the same. He feels that regarding this incident, there are a lot of unanswered questions as to how this vendor was able to do this in the first place. President Martinez stated that this will be addressed.

*April Steele, 10116 Brigham Trail*, explained that two years ago she took part in a program called "Going Over the Edge for Girl Scouts" to raise funds for the Girl Scout program. She is planning on taking part in this again this year by descending a nine-story building to raise funds. These funds are used for tuition, uniforms, vests, etc. for girls that cannot afford these things. She is selling World's Greatest Chocolates candy bars for \$1 each and asking the Village to donate \$300 as they have in the past to this cause. President Martinez stated that they would be able to donate, and the funds will come out of the Village Events fund. Discussion ensued regarding other projects that the Girl Scouts are proposing to satisfy their "Bridging" requirements which must be done by June of this year. They would like to put small boxes throughout the Village with pet supplies for residents to access; they would be like the small box libraries in other communities. Attorney Smoron asked for a consensus vote to approve the Girl Scout's donation and proposal. All were in favor. Attorney Smoron stated that this should be added to the upcoming agenda to ratify for approval.

*John Vole, 10006 Main Street*, expressed concern that liens are not recorded on properties and wanted to know where the money goes when paid. He also stated that a lot of people are drawn to the Village by the business selling flags on the corner of Route 173 and 47. He said that this business had been previously approved by the Village. He said that when Officer Schmoeller asked the vendor to take certain flags down, the vendor complied.

*Dawn Milarski, 10211 Main Street*, asked for clarification on if there are ordinances approving having a vendor on her property 24/7 days a week. She asked if there are there ADA requirements. Her property is on Main Street, but not zoned for business. She also reported speeding on Main Street and would like to see additional police presence there. She would also like to see the police blotter added to the website again. President Martinez stated that cutting the police budget will make it difficult to increase coverage. She also explained that none of the police vehicles were purchased as new and were paid for

by grants and savings plans. Dawn stated that her background is in criminal justice and she does research her concerns.

There were no more public comments.

**Discussion and Vote to Approve 2021 Lawn Care Maintenance Agreement with B&B Lawn Care**

President Martinez stated that the proposal from B&B Lawn Care for 2021 mirrors last years contract with no increase cost. Trustee Peterson asked Superintendent Nelson if this company has good references. Superintendent Nelson reported that it is a reputable company, and they sent a great bid.

Trustee Peterson made a motion to approve the 2021 Lawn Care Maintenance agreement with B&B Lawn Care for 2021. Trustee Shepherd seconded the motion. Trustees Peterson, Shepherd, Ritzert, Lange, Lillie, and Drevalas approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve Variance for KLM Lot 33, Unit 2 of Woodland Meadows Subdivision**

President Martinez explained that there has been a request from KLM Builders for a variance in required setbacks for a residential lot owned by KLM. They would like a reduction to 10 feet from the 30-foot minimum. She explained that KLM will notify future owners of this lot that because of a setback variance, a future out-building will not be allowed on this lot. John Sieck of KLM Builders gave President Martinez a letter with an agreement of terms for the Village records.

Trustee Lange made a motion to approve the variance for KLM Lot 33, Unit 2 of Woodland Meadows Subdivision. Trustee Lillie seconded the motion. Trustees Lange, Lillie, Shepherd, Ritzert, Peterson, and Drevalas approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve 2021-2022 Village Budget**

President Martinez opened the budget discussion by asking for Board input. Trustee Shepherd began the discussion by stating that he would like to see the Building Permit line item 331 increased above the current \$20,000. President Martinez cautioned over estimating. Trustee Shepherd also expressed that he would like Street Maintenance line item 514 increased as well. Trustee Peterson stated that there are other areas in the proposed budget to draw funds from for these items. President Martinez explained that money comes from MFT Funds, but the Village must be careful not to deplete these funds in case of unexpected water main breaks. She mentioned that Superintendent Nelson has saved the Village over \$150,000 in sidewalk repairs by doing the work themselves. The Village must be very aware of their budget. Trustee Peterson added that line item 540 allows for improvements in which the Public Works Department has some leeway for repairs.

Trustee Shepherd expressed concern over line item 422 in the Police Fund. He stated that the Police Department has added many employees and that they will be over budget by April. He wants the budget tabled until the new Village President takes office. President Martinez explained that Trustee Shepherd spoke with the Treasurer and herself back in January of 2021. She questioned why he waited until this

meeting to bring up issues. She also read the minutes of May 6, 2013 stating that a motion was made by Trustee Shepherd to approve the budget prior to the incoming President taking office. She questioned why it would be any different now.

Trustee Ritzert stated that the last four years she has been pushing for improvements to the Village infrastructure. She would like to see less money going to the Police Department and more to Public Works. She feels that this should be a priority. President Martinez stated that funds will be coming from grants, but this takes time. She reiterated that it would be irresponsible to deplete MFT funds.

Trustee Peterson stated that she feels that the incoming President needs structure to work from while becoming familiar with the job. She feels that he can adjust the budget the following year. Trustee Drevalas and Lillie agreed with Trustee Peterson.

Trustee Peterson made a motion to approve the 2021-2022 Village Budget. Trustee Drevalas seconded the motion. Trustees Peterson, Drevalas, Lange, and Lillie answered aye to approve the 2021-2022 Village Budget. Trustees Shepherd and Ritzert voted no. Motion carried.

#### **Discussion and Vote to Approve HBP Resolution**

President Martinez read the proposed resolution aloud asking for an additional lieutenant position in the Village Police Department. Trustee Shepherd stated that he was not happy about this proposal and added that he felt this was a way to keep the Chief on the police force. He questioned why this was necessary. President Martinez thought that it was a good resolution and was fair. She expressed concern over letting an upstanding officer go and she questioned the reasoning behind this. Trustee Ritzert explained concern and stated that it used to be up to the Village Board to hire and fire. President Martinez explained that certain employees can be let go without cause. Trustee Lange stated that he thinks that this should have been enacted a while ago and that many departments do this. He said that this has to do with unions as well and this is part of that system. Trustee Drevalas stated that she was glad to have a better understanding of this issue now.

Trustee Shepherd made a motion to table this until the next Village Board meeting. Trustee Ritzert seconded the motion. President Martinez expressed that she felt that tabling this could be detrimental to the Police Department. Trustees Shepherd, Ritzert, and Lillie voted aye and Trustees Lange, Peterson, Drevalas voted nay. President Martinez voted nay. Motion denied.

Trustee Lange made a motion to approve the HBP Resolution as presented. Trustee Peterson seconded the motion. Trustees Lange, Peterson, and Drevalas answered aye to approve the HBP Resolution. Trustees Shepherd, Ritzert and Lillie voted no. President Martinez voted aye. Motion carried.

#### **Department Head Reports**

Treasurer Fotland reported that the Village did get the Senior Grant. She explained that some grants require 50 percent input of costs from the Village.

Superintendent Nelson reported that there is now power at the baseball fields.

**Attorney Report**

None

**Board Comments**


Trustee Ritzert explained that this will be her last Board meeting and she commended the Treasurer and Superintendent of Public Works. Trustee Peterson wished her well. Trustee Lange wished Trustee Ritzert the best of luck and asked Superintendent Nelson if the Eagle Scout project is underway. Superintendent Nelson stated that the signs are ready, sand has been moved, and the posts have been straightened.

President Martinez reported that the next Village Board meeting will be on Monday, May 10 at 6:00 p.m.

**Adjournment**

Trustee Shepherd made a motion to adjourn at 8:13 p.m. Trustee Lange seconded the motion. Motion carried by all.

  
Jean Attermeier,  
Village Clerk

  
Kimmy Martinez,  
Village President