

VILLAGE OF HEBRON
VILLAGE BOARD MEETING
AUGUST 22, 2022

President Shelton called the meeting to order at 6:00 p.m.

The meeting began with the Pledge of Allegiance.

Trustees Shepherd, Mogan, Drevalas, Stevens, Peterson, and Lange answered aye to roll call.

Motion to Approve the Minutes of July 25, 2022, Village Board Meeting

Trustee Peterson made a motion to approve the minutes of the July 25, 2022, Village Board meeting. Trustee Stevens seconded the motion. Trustee Peterson, Stevens, Mogan, Drevalas, Shepherd, and Lange approved the motion by answering aye. Motion carried.

Motion to Approve the July/August 2022 Accounts Payable

Trustee Shepherd made a motion to approve the July/August 2022 accounts payable as presented with no add-ons. Trustee Mogan seconded the motion. Trustee Shepherd reported that there was \$21,965.33 due in accounts payable for General Fund and \$124,868.23 due in the Water/Sewer Fund accounts payable. The total due for accounts payable was \$146,833.56. He explained that there were a few items on the higher side, one being an IEPA loan payment of \$115,214.34. Trustee Peterson asked if the Fulton Siren Services payable of \$1,636.27 was a yearly thing. Trustee Shepherd stated that he believes that this was a yearly bill for maintenance on the sirens. She also questioned the bill for Respiratory Health Association and Clerk Attermeier responded that it was a deposit refund to this group for a park rental. Lastly, she asked if line item 327, Video Gaming Tax was a monthly income. Treasurer Fotland stated that it is usually between \$4,000 to \$6,000 and is a monthly income. President Shelton stated he noticed an item on the General Fund Check Detail for a payment to Bruce Biancalana on July 26, 2022, for \$158.58. He asked if anyone could explain it. Treasurer Fotland stated that she believed that this was for the retrieval of his son's guns. President Shelton stated that he did not believe that to be the case because that was brought up at the last meeting based on the charges that month. She stated that he would have to ask the Chief then. President Shelton was concerned that using Bruce as a non-union officer may be against the FOP agreement. Officer Robert stated that they had an agreement with the northern field office, specifically Kevin Krug, to be able to bring Bruce back as a 1099 only and could only be used for evidence processing. Trustee Shepherd, Mogan, Drevalas, Lange, Peterson, and Stevens approved the motion by answering aye. Motion carried by all.

President's Report

President Shelton reported that the Village Garage Sale held last weekend had a good turnout. The Hebron Fall Fest will be held on Saturday, September 17th from 10 a.m. to 4 p.m. at the Community Park on Price Road. There will be craft vendors as well as cars, tractors, etc. The Bed Build will be on Saturday, September 17th as well starting at 8 a.m. at the Township building. He reported that the Village has scheduled two leaf pickups with LRS/Prairieland Disposal on Monday, October 17th and Monday, November 14th. He stated that it will give residents the weekend to have their leaves at the curb. He announced that the westerly Village welcome sign has been relocated to the corner of Route 173 and Price Road.

Public Comments

Penny Smith, School Board Representative, and resident at 10113 Brigham Trail, reported that the school board passed the ballot language for their referendum at their last Board meeting. She added that all the information is on their website including the recent presentation. She asked that all residents be an informed voter. She read the language in its entirety to be placed on the upcoming ballot. She stated that they will also be holding some community engagement dates and mentioned that they will be available at football and volleyball games to answer questions. They will also be holding a community forum in which the architects, the construction manager, and Tammy from PMA. They will have tax calculator laptops available to help residents figure out the tax cost to them. Trustee Stevens offered the library to host any necessary informational meetings.

Karen Lalor, 12718 O'Brien Road, announced that there will be a bed build event on September 17th beginning at 8 a.m. at the Hebron Township building. The hope is to build at least 50 beds. She supplied two flyers containing information regarding this event. She added that it is the same individual that ran it last year, but this year it is through St. Joseph's Ministry out of Libertyville, IL and all donations are tax deductible. She stated that they will be able to move inside if it should rain. She requested that small children not attend due to the dangerous equipment that will be used that day. She also reported that the township is working on an independent venture together with her to put together a fundraiser at Crandall's Restaurant on December 7th to raise funds for the local Hebron cemetery. They will have several raffle items available and so she asked that the raffle fee be waived. She asked that the Haunted Hebron 5K Run/Walk be on the next Village meeting agenda as an awareness discussion. She also reported that the Hebron Alden Greenwood Fire Department is receiving an award for fire department of the year from the Illinois Association of Mutual Insurance Company.

Brian Ahrens, 12110 Price Road, stated that when Robert Shelton was elected, he was told the Board follows Roberts Rules. Brian added that he thought Robert misunderstood as they meant Robert's Rules or Order which is a manual for parliamentary procedure, not a dictatorship handed over to him. Brian stated that the President is here as the voice of his constituents. He predicted that three will vote for the motion to remove Treasurer Fotland, three will vote against using common sense when decision making, and President Shelton will vote for the motion breaking the tie. Brian ended saying that the Village needed change, but you sir are not what we need.

Kimmy Martinez, 9619 Main Street, expressed that she believes three trustees will vote in favor of hiring a new treasurer and three will vote against leaving President Shelton as the final vote. She stated that the current treasurer, Sue Fotland, makes less than \$26 per hour as a full-time treasurer and the proposed new treasurer will make \$75 per hour not to exceed \$5,000 per month which is \$60,000 per year. This would still be more than Treasurer Fotland makes including her benefits. She stated that the proposed treasurer worked for the Village under John Jacobson and she suggested that she misappropriated MFT funds during that time as the Village was being audited by the State for misappropriations of Motor Fuel Tax funds. She stated that Treasurer

Syens and the current treasurer, Sue Fotland, worked hard to straighten things out with the State of Illinois who was threatening to suspend the MFT funds to the Village of Hebron. She explained the process to be followed when using MFT funds. Ms. Martinez wanted the residents to know that the treasurer's job is to keep any President, Mayor, Board, or Council in check regarding municipal finances. Ms. Martinez reported that the Police Department's income was \$152,022 and this fiscal year so far is only \$12,011. She stated that this was because President Shelton laid off half the staff and created a moral issue with the remaining department. She added that it is a state law that the police department must have a certified evidence officer to access the evidence locker. She stated that President Shelton laid off the certified officer and added that President Shelton was surprised that the Police Department needed to bring that officer back on a 1099 basis.

Discussion with Superintendent Elswick of School District 19 regarding Police Presence in the Schools during School Hours

Ms. Elswick thanked the Board for allowing her to speak. She stated that police collaboration with schools is not a new concept, but today's environment calls for a renewed emphasis on building trust between, students, and school personnel. She added that she feels it is imperative that District 19 have a stronger working relationship with the Village police. She reported that currently there are 437 students and approximately 90 staff in District 19. She feels that, at this time if they see a crisis, they are not prepared. At the beginning of the school year, she sat down with McHenry County Sheriff Tadelman, Chief Donlea, and Village President, Robert Shelton, and explained in detail her safety concerns regarding District 19. Sheriff Tadelman stated that although they would help in a crisis, he, along with other surrounding police departments would help, but they do not have budget or personnel to take on all the surrounding small towns. He made it clear that it was her job to work with the local police department and that it could take the sheriff's department 40 to 60 minutes to reach District 19. The district held a yearly safety meeting on July 27 and no police attended from the Village or the Sheriff's departments attended. She stated that the Village officers have not walked the halls of the school or reviewed their crisis manual. Her expectation is that the officer on duty take the time to walk the halls of the school once each school day. As a leader of District 19 and as a mom she stated she was gravely concerned about school safety for District 19. She asked that the officers employed by the Village be available for six training sessions per year, all need to be able to take part in their intruder drill, all should be able to walk the building at least once a quarter together so they know the district buildings and able to debrief and hold conversations on what might happen in a crisis. She stated that daily walk throughs are a necessity. She asked the Village to work together with District 19 to build a renewed partnership with the Village police department.

President Shelton confirmed with Superintendent Elswick that they will be holding an intruder drill training session on Friday, September 16. Trustee Peterson asked if the Village should mandate that all officers attend during intruder drills. Superintendent Elswick stated that it would be up to the Village whether to mandate this but thought all should attend. Trustee Stevens asked Officer Robert if the FOP is aware of these issues. Officer Robert stated that it would be best if all officers could attend these drills together but stated that they are currently on

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a no overtime status and he cannot see how this can be accomplished currently. He also stated that the officers were told not to speak with the trustees directly. President Shelton stated that this would only pertain to issues with individuals. Officer Robert stated that it was specifically regarding keeping the police resource officer for the school with breakdowns of what it would cost the Village. Trustee Drevalas asked if anyone recalled discussions involving splitting the cost of police presence in the school with District 19. Trustee Stevens responded that the Chief said that he was going to open this discussion with the school, but he wasn't sure if that discussion ever happened. Superintendent Elswick stated that she recently was looking into a school resource officer (SRO) and she felt her Board would want to take a careful look at that possibility. She stated that an alternative to an SRO would be to have police officers present in the schools, they should be aware of the crisis manual, and know the reunification plan. Trustee Peterson asked if the school board would be interested in meeting with representatives from the Village to discuss the monetary combination to have officers on site during the school year and Superintendent Elswick suggested that they would be open to that. She also explained that a school resource officer would solely be an employee of the Village. Officer Robert stated that Bruce Biancalana was the state certified SRO and the juvenile officer making him a good fit for the position. Trustee Drevalas asked if the safety committee at the school was in place now. Superintendent Elswick explained that this was a yearly meeting with the fire department, Emergency Management, and a group from the school where they review the protocols in place and discuss improvements. Penny Smith wanted the trustees to know that there was an empty squad car parked out in front of the school today. President Shelton stated that they parked the squad there to give a presence similar to when an empty squad is parked along a road to help slow traffic. Lastly, Trustee Peterson ended the discussion by stating that there are over 500 people in the small radius of the schools and she stated "God help us all" if the Village does not use the resources to protect them.

Motion to Ratify Approval for a Doll House Raffle License to benefit the Hebron Library

Trustee Peterson made a motion to ratify the approval for a Doll House raffle license be given to benefit the library and the fees be waived. Trustee Stevens seconded the motion. Laura Leedle explained that the recent Garage Sale Day was a good opportunity to sell tickets for the Doll House raffle. The library offered to house the doll house until Hebron Fall Fest on September 17 where additional tickets will be sold. The tickets will be \$1.00 each in hopes that children will have a chance to win it. At the end of the day, they will announce the winner. All proceeds will go to the library for programming. Trustee Stevens added that everyone is welcome to see the doll house at the library and he wished to thank Ted Drevalas for building the doll house. Trustee Peterson, Stevens, Shepherd, Lange, Drevalas, and Mogan voted aye. Motion carried.

Motion to Approve an Agreement with Schefflow Engineers, Inc. for Engineering Services for Phase Two of the Prairie Avenue Water Main Improvements

Trustee Mogan made a motion to approve an agreement with Schefflow Engineers, Inc. for engineering services for Phase 2 of the Prairie Avenue water main improvements. Trustee Drevalas seconded the motion. Owner of Schefflow Engineers, Frank Cuda, explained that this was a project through a Community Block grant that the Village received from McHenry County

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through HUD. The Village receives 90 percent of the grant money and must come up with the remaining 10 percent. This is actually Phase 2 of the project as the Village received \$120,000 for Phase 1 and received an additional \$240,000 for Phase 2 for a total of \$350,000. He stated that most municipalities pay the engineering costs with the 10 percent required and the remainder pays for the construction. Phase 1, engineering, is complete and now they will take both phases as one engineering project to bid it out for a better price. President Shelton explained that the purpose of this project was to replace the old 4-inch mains. Frank Cuda explained that they will also be replacing hydrants and service up to the property lines. They will go as far as they can with the funds available beginning from the west end of Prairie Avenue and working to the east. He also explained that they will go out for bid as soon as Phase 2 funds become available. They hope to start the project in September or October of this year. Trustee Drevalas stated that these grants were written by Treasurer Fotland. She asked Treasurer Fotland to explain the reimbursement process and Treasurer Fotland stated all bills must be paid upfront by the Village and the Village must prove that they put in their percentage. Trustee Peterson asked what fund the 10 percent would come from and Treasurer Fotland state water and sewer. Frank Cuda stated that the turnaround time for reimbursement from McHenry County is usually around four to five weeks and he added that they can work with the contractors regarding a bit of a delay in payment. Trustee Peterson asked how often these grants could be applied for. Frank Cuda stated that it is yearly thing and mentioned that Clerk Attermeier worked on these grants in McCullom Lake and they also ended up doing the project in phases as there is only so much money to go around each year. Trustees Mogan, Drevalas, Lange, Stevens, Peterson, and Shepherd voted aye. Motion carried.

Motion to Approve to put \$8,334 into Savings Account for Line Item 850 Street Resurfacing Each Month Retroactive to May

Trustee Mogan moved to untable the motion to approve putting \$8,334 into the savings account for line item 850, street resurfacing each month retroactive to May. Trustee Shepherd seconded the motion. Trustee Peterson stated that the FY 2022-23 budget was approved in March and she stated that budgets are only numbers and put together with the hopes of receiving the cash to support that budget. She explained that the general fund from which it is being asked to move funds around include contractual services but are not limited to such as things as utilities, legal services, office supplies, personnel, and health insurance, etc. She added that moving funds for any other reason other than these things would jeopardize payment of the Village's monthly bills connected to the general fund. She said that the proposed moving of funds would be dedicated to street resurfacing. She stated that Motor Fuel Tax (MFT) funds should be used first for this purpose. She asked that negotiations with Lennar for streets in Trails of Hebron be limited to the MFT and already budgeted funds. She wants to make sure that the current approved budget stands firm. Trustees Mogan, Drevalas, Lange, Stevens, Drevalas, and Peterson voted nay. Shepherd voted aye. Motion denied.

Appointment by the President of Katherine Andrus as Village Treasurer along with a Motion Providing Advice and Consent of the Board of Trustees to such Appointment of Treasurer Effective Immediately

President Shelton introduced Katherine stating she was from Governmental Accounting and Professional Services, LLC out of Crystal Lake. She came with high regards from George Roach of George Roach and Associates and from Chalen of McHenry County Council of Governments. He added that she also works for North Barrington, Wonder Lake, Linn Township, and others. Katherine stated that she is the managing partner for Governmental Accounting and Professional Services. She explained that she works for various municipalities as a treasurer, doing payroll, and some HR work. She also helps George Roach on some of the accounting. She worked with the Village of Hebron previously and with the fire department. Trustee Stevens welcomed her and asked how many of experience she has. Katherine stated that she has been in the business for over 15 years. Trustee Drevalas asked why the Village needed someone new as they already had all of that with Sue. President Shelton stated that there are reasons that are important and stated he didn't want to go into these reasons publicly. He stated that there are attitude issues that have been going on for quite some time and that the Village is moving in a different direction and the current treasurer is not part of that direction. The Village treasurer serves at the pleasure of the Village President and the Board and he stated that she has not been a pleasure to work with for quite a while. He mentioned that at the last Board meeting the Treasurer mocked a Board decision disrespectfully by laughing and stating that the discussion was hilarious. Trustee Drevalas asked if Sue was given a chance to discuss the issues with her. Trustee Mogan asked Attorney Smoron if the Board was getting into personnel issues which are not appropriate to be discussed at a public meeting. Attorney Smoron stated that he would prefer the Board take a forward view rather than looking backward while giving respect to Sue Fotland. Trustee Peterson asked Katherine if she had experience writing grants and Katherine responded that she has written three grants and two were accepted. Trustee Stevens asked if she was to be employed as a 1099. Katherine stated yes. Trustee Peterson asked if she would have a presence in the building. Katherine stated she would be in on Tuesdays and as needed the rest of the week. Trustee Stevens asked Sue if she would leave the Village even if the new treasurer was not appointed. She stated that she would be out of a job tonight. She mentioned that she was fired. President Shelton stated that if the new treasurer was not appointed, Sue would remain treasurer. He added that it is an appointed position and would not be considered a firing. Attorney Smoron confirmed that if the Katherine was appointed, she would be the new treasurer. Trustee Mogan made a motion to approve the appointment of Katherine Andrus as the new Village Treasurer. Trustee Stevens seconded the motion. Trustees Shepherd, Stevens, and Mogan voted aye. Trustees Drevalas, Peterson, and Lange voted nay. President Shelton voted aye. Motion carried.

Motion to Approve Compensation Proposal from Treasurer and Independent Contractor

Trustee Mogan made a motion to approve the compensation proposal from treasurer and independent contractor. Trustee Shepherd seconded the motion. Trustees Mogan, Shepherd, and Stevens voted aye. Trustees Lange, Peterson, and Drevalas voted nay. President Shelton voted aye. Motion carried.

Swearing in of Katherine Andrus as Village Treasurer

Attorney Smoron read the official oath of office to Katherine Andrus and she responded, "I do."

Department Head Reports

President Shelton reported for Frank Michalczyk in his absence regarding the month of August that he worked on the south aeration tank at the treatment plant. He also reported that the return pump at the plant has been installed, a few new water meters were installed, there were only a few water shutoffs for nonpayment and he did his daily rounds each week.

Superintendent Nelson, Public Works, reported his department complete all the necessary mowing and lawn maintenance, they installed the playground equipment in the park off Union Street, they did brush pickup, sewer plant repairs, built a plant box for the Village Hall, installed the Village sign in its new location, and hung a banner for the Hebron Fall Fest.

Officer Robert reported for Chief Donlea in his absence. He reported that two of the three squad cars had some issues and were being repaired. He also mentioned that one computer went down and was replaced by Mike Hasten. They also had a meeting with the departments IT person at McHenry County stating that they are changing the citation program and the Village needs to be sure that the new program is compatible with the Village system. It was determined that the department would need a new software program and they are switching over to Quick It. He reminded Village pedestrians and drivers to be careful on Village streets. He also stated that he has been talking with Trustee Stevens regarding community development.

There were no other reports.

Attorney Report

No report

Board Comments

Trustee Shepherd asked for clarification regarding the police software Officer Robert was speaking of. He said that they just need to be sure that the software is compatible with the equipment they have. He stated that it is compatible with their printers. He also reported that they did receive payment from a grant reimbursement for Officer Budnick's training.

Trustee Mogan stated that in the interest of stopping the continuation of misinformation, the Illinois Law Enforcement training standards board does offer a 40-hour admin custodian class. In the first five minutes of the class, they explain that it in no way certifies you as it is not required. He added that the Chief of Police is the only person that has the absolute authority to go into the evidence vault in any department. He stated that he knows this as he did do the training. He wished everyone a safe holiday weekend and reported that the HAG Pig Roast in on September 10.

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Trustee Stevens thanked Laura Leedle and Karen Lalor for all that they do for the community. He said that the doll house can be viewed at the library. He thanked Superintendent Elswick for attending this meeting and Penny for keeping the Village Board informed. He asked Trustee Mogan to put the school district referendum information on the Village Facebook page. He stated that he discussed community activism with Officer Robert suggesting story time, trunk or treat, and a movie night. He also wished everyone a happy Labor Day.

Trustee Peterson said she attended the last school board meeting and reported that the first day of school went well. She said that they now have a student counsel for grades three through five and that they also have a middle school football team now. She sited the amazing teamwork of the Board members and the staff.

Trustee Lange mentioned he wants to see more police involvement in the community, however, he stated that it is difficult when you defund the police department, but somehow the Village has twice the amount on a part-time treasurer. He stated that it does not make sense.

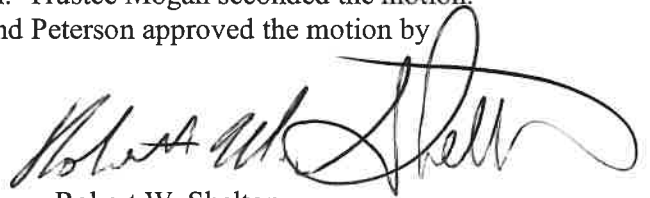
President Shelton reported that the Village Board meeting on September 12th is cancelled, and the next Village Board meeting will be on Monday, September 26 at 6:00 p.m.

Adjournment

Trustee Shepherd made a motion to adjourn at 7:28 p.m. Trustee Mogan seconded the motion. Trustee Shepherd, Mogan, Drevalas, Stevens, Lange, and Peterson approved the motion by answering aye. Motion carried by all.



Jean Attermeier,
Village Clerk



Robert W. Shelton
Village President