

VILLAGE OF HEBRON  
VILLAGE BOARD MEETING  
DECEMBER 3, 2018

President Martinez called the meeting to order at 7:01 p.m.

Trustees Shepherd, Ritzert, Vole, Wagner, Lange answered aye to roll call.

**Discussion and Vote to Approve minutes of October 15, 2018 Village Board Meeting**

Trustee Ritzert made a motion to approve the minutes of the October 15, 2018 Village Board Meeting. Trustee Lange seconded the motion. Trustees Ritzert, Lange, Shepherd, Vole, and Wagner approved the motion by answering aye. Motion carried.

**Discussion and Vote on October/November Accounts Payable**

Trustee Shepherd reported that the General Fund total was \$76,298.49. The Water/Sewer Fund total was \$316,467.26, which gives a combined total of \$392,765.75. Trustee Shepherd made a motion to approve October/November accounts payable as stated. Trustee Ritzert seconded the motion. Trustees Shepherd, Ritzert, Vole, Lange, and Wagner approved the motion by answering aye. Motion carried.

**President's Report**

President Martinez mentioned that the Christmas Lights Contest is happening and the judging will take place Friday, December 14 through Sunday, December 16. The winners will be announced Monday, December 17 at the Board meeting. She also stated that there is a separate contest for business owners.

She also mentioned that compliments regarding the updated water tower have been pouring in by email, text, in person and a letter by Jim Wormley, which she read to the audience. The Village also received a letter of thanks from the Hebron Community Food Pantry which has recently moved to the township building. President Martinez read the letter to the audience which thanked the Village for the use of the Village facility over the years. Dan Nelson and his crew were specifically thanked for all of their help.

The Alden/Hebron Vacation Bible School also sent a note which the President read thanking the Village for the support and logistical help regarding their First Annual Fun Run.

**Public Comment 1**

There were none.

**Discussion of 2018 Tax Levy and Adoption of Estimate**

President Martinez stated that Treasurer Pat Syens is in attendance and would answer any questions the Board members may have regarding the 2018 Tax Levy and Adoption of Estimate. Trustee Ritzert said that she spoke to Pat previously. Trustee Shepherd said the Village puts down a percentage that they think it will be, but the County will come back with their number. Pat explained that the vote tonight was just to estimate that the levy won't be over 5 percent. The County is estimating 2.73 percent and Pat had recommended 4.5 percent. The December Village Board meeting will be the actual vote

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on the Tax Levy. Trustee Shepherd made a motion to approve the 2018 Tax Levy estimate. Trustee Lange seconded the motion. Trustees Shepherd, Lange, Ritzert, Vole, and Wagner approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve Village Property and Liability Annual Insurance**

President Martinez stated that Treasurer Synes sent to the Board detailed information regarding how the Village was able to save money. She went on to state that the Illinois Municipal League (IML) sends information well in advance asking for information from department heads and taking inventory of equipment, vehicles, etc., which is then sent to IML. IML, in turn, comes back to the Village with pricing and savings. President Martinez stated that by paying early it saves the Village money. Treasurer Syens explained that by paying early, the Village saves \$1,000 and by choosing the minimum and maximum option, the Village saves \$10,000 for a total savings of \$11,000. Trustee Ritzert made a motion to approve the Village Property and Liability Annual Insurance as presented with Option 1. Trustee Wagner seconded the motion. Trustees, Ritzert, Wagner, Shepherd, Vole, and Lange approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve 2019 Health Insurance Policy**

President Martinez stated that Trustees received information from Jake Carlson of Benefit Partners Group. She stated that in 2019 Blue Cross Blue Shield increased their rates for the Village an average of 4.14 percent which she said was quite reasonable. Trustee Ritzert asked if the employees have reviewed the policy. President Martinez stated that they still have time to make any changes necessary. Jane Hahn stated that she has not heard from any employees that they would like any changes made at this time. Discussion ensued regarding employee additions to the policy. Trustee Lange moved, seconded by Trustee Shepherd to approve the 2019 Health Insurance Policy. Trustees Lange, Shepherd, Ritzert, Vole, and Wagner approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve a Renewal Lease with Pitney Bowes**

After President Martinez gave a brief history of the Village leasing postage meters from Pitney Bowes and the decision to cancel their service due to price increases, it was determined that the Clerk, Jean Attermeier, was quoted a new lease agreement for \$69.60 per quarter down from \$87.00 per quarter. Trustee Lange moved, seconded by Trustee Ritzert to approve the renewal lease with Pitney Bowes in the amount of \$69.60 per quarter. Trustees Lange, Ritzert, Shepherd, Vole, and Wagner approved the motion by answering aye. Motion carried.

**Discussion and Vote to Approve the Appointment of One Open Trustee Position**

President Martinez previously sent the Board a letter regarding the upcoming appointments on the agenda and everyone had an opportunity to speak with the potential appointees. At this time, President Martinez nominated Pat Peterson for the open trustee position. Attorney Smoron stated he would look at the length of the term should the

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Board appoint Pat Peterson. Discussion ensued. Trustee Shepherd made a motion to approve the appointment of Pat Peterson to the open position of the Board as Trustee. Trustee Wagner seconded the motion. Trustees Shepherd, Wagner, Ritzert, Vole, and Lange, approved the motion by answering aye. Motion carried. At this time, Attorney Smoron swore Pat Peterson in as Village Trustee. At 7:21 p.m., Pat Peterson joined the Village Board.

**Discussion of Village of Hebron Three Year Projections**

Treasurer Syens has given the Board previously Village Three Year Projections. President Martinez stated that these projections are based on estimates of revenue, expenditure, and estimates of General Fund balances over the next three years. She went on to state that the current administration has been aggressive with capital development and savings plans as well as aggressive with what the general public has asked for regarding police coverage.

Trustee Vole stated he is concerned about the drug issue in town. He stated that he called the drug task force regarding this issue; he called management when there were issues at Dollar General and complained to them regarding these issues. He stated that by the end of the summer, these things were much improved. He feels that expenditures and the growth of the town have to slow down. He expressed concern about the purchase of sirens and lights on a new used squad car for the Police Department and the purchase of a Christmas tree. He believes these expenditures should be brought to the Board. President Martinez stated that the purchase of the Christmas tree and the Police Department squad lights were all previously approved by the Board. She stated that budgets are passed and within those budgets, department heads are allowed to run their departments as they see fit. In addition, anything over \$10,000 requires bids and approval, but if we keep to the line items in the budgets, the Board does not have to approve anything else because the line items have already been approved.

Trustee Shepherd stated that the three year projection is just an estimate based on the possible growth. He went on to explain the history of some of the spending within the Village. Treasurer Syens said that the projections give an idea of whether or not the Village is heading down a path that can be sustained. She stated that she has been very cautious and there are no wild estimates in these projections. Trustee Vole expressed concerns and Treasurer Syens stated that she would be willing to meet with him as well as all Trustees to review these projections.

**Discussion and Vote to Approve the Appointments of Open Planning and Zoning Positions**

President Martinez nominated John Santoro to the Planning and Zoning Commission. Trustee Shepherd made a motion to approve John Santoro as a Planning and Zoning Member. Trustee Vole seconded the motion. Trustees Shepherd, Vole, Ritzert, Wagner, Lange and Peterson approved the motion by answering aye. Motion carried. At this time, Attorney Smoron swore Mr. Santoro in as a member of the Planning and Zoning Commission.

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President Martinez nominated Robert Kruse to the Planning and Zoning Commission. Trustee Lange made a motion to approve Robert Kruse as a Planning and Zoning Member. Trustee Ritzert seconded the motion. Trustees Lange, Ritzert, Shepherd, Vole, Wagner and Peterson approved the motion by answering aye. Motion carried. At this time, Attorney Smoron swore Mr. Kruse in as a member of the Planning and Zoning Commission.

**Department Head Reports**

Dan Nelson reported that the ice skating rink is complete. There were no other reports.

**Public Comments 2**

There were none.

**Attorney Report**

None

**Board Comments**

Trustee Shepherd mentioned that the Christmas tree lighting ceremony was very nice and he thanked everyone for the community effort. He also stated that the public works department did a great job clearing the streets during the last snowstorm.

Trustee Ritzert stated that she believes the trailer can be moved since the Food Pantry has left. She will look into options.

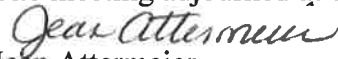
Trustee Vole mentioned that they had a problem with their CO2 detector in their building a few months ago. He cautioned everyone to make sure these detectors are working properly. President Martinez stated that residences are required per state law of Illinois to have CO2 detectors and that the building inspector, Dick Ackerman, inspected Trustee Vole's business and not his residence. President Martinez confirmed that Mr. Ackerman does not have to be licensed for what he does for the Village.

Trustee Wagner and Trustee Lange commended Dan Nelson and the Public Works Department on a job well done.

Trustee Peterson thanked the Board for her appointment.

President Martinez stated that Planning and Zoning will be meeting on Monday, December 17 at 5:30 p.m. regarding Geronimo Energy who wants to put a solar farm off of Route 47 on the east side of the road, north of O'Brien Road and Vanderkarr Road. The regular Village Board meeting will follow at 7:00 p.m.

The meeting adjourned at 8:00 p.m. on voice vote.

  
Jean Attermeier,  
Village Clerk

  
Kimmy Martinez,  
Village President