

MINUTES
VILLAGE OF HEBRON
VILLAGE BOARD MEETING
FEBRUARY 5, 2018

President Martinez called the meeting to order at 7:02p.m.

Trustees Shepherd, Ritzert, Mogan, Lange and Canfield answered aye to roll call. Trustee Vole came late. Also present were President Martinez and Attorney Smoron. There were 2 people present in the audience.

Approve minutes of the January 15, 2018 Village Board Meeting

Trustee Lange made a motion to approve the minutes of the January 15, 2018 Village Board Meeting.

Trustee Mogan seconded the motion. Trustees Shepherd, Ritzert, Mogan, Lange and Canfield approved the motion by answering aye. Motion carried.

President's report

President Martinez told the Board that the Police Department had been working hard on training. They had completed their LEADS training, Sexual Harassment Training, Fire Arms, Use of Force and Ethics training. President Martinez praised the Public Works department for their plowing efforts.

Public comments #1

None

Discussion and vote on a resolution for McHenry County dental health month

Trustee Ritzert made a motion to approve a resolution for McHenry County Health Month. Trustee Mogan seconded the motion. Trustees Shepherd, Ritzert, Mogan, Lange and Canfield approved the motion by answering aye. Motion carried.

Discussion and clarification of a water concern within the Village

President Martinez told the Board that she had contacted public works about the water issue that Trustee Vole had brought up at the Jan. 15th 2018 meeting. President Martinez read a statement to the Board that that she received from Ion Stear. It explained that he had made arrangements to go and assess the situation. He went to the property and checked the water before the meter. The water ran clear at first and then ran cloudy and then clear again. It was Ion Stear's opinion that the water issue was caused by a dirty water service and he then instructed Trustee Vole to run the water once a month to clean out the line if he is going to be gone for an extended amount of time.

Discussion and vote on employee wages

President Martinez explained that she was coming to the Board again to increase the pay of Superintendent Nelson and Sargent Gohmann. She further explained to them that she had asked for a \$2.50 increase for each but the Board had only approved a 5% increase for them at the Jan. 15th 2018 meeting and had asked for wage comparisons. She told the Board that she had given them copies of the wage comparisons. She said to the Board that she would like them to approve the additional increases in pay to come to a total of \$2.50 an hour which would include the 5% approved at the last meeting. She explained that they would both still be under the comparisons she had brought to the Board. Trustee Mogan did not believe the comparisons were true comparables. Trustee Shepherd asked what the pay would be if approved. President Martinez answered that Superintendent Nelson was at \$21.50 and would now be \$24.00 an hour; Sargent Gohmann is at \$18.50 and will increase to \$21.00 an hour. Trustee Ritzert asked if Sergeant Gohmann had received a raise when he was promoted to Sergeant. President Martinez said he had not. Trustee Lange made a motion to approve raises for Superintendent Nelson to \$24.00 and Sargent Gohmann to \$21.00. Trustees Ritzert seconded the motion. Trustee Shepherd, Ritzert

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and Lange approved the motion by answering aye. Trustees Mogan and Canfield answers nay. President Martinez answered aye. Motion carried. (After further review Superintendent Nelson's current pay was \$21.25 and not \$21.50 so his increase will be to \$23.75 an hour)

Trustee Vole arrived at 7:20pm

Discussion and vote on an ordinance to amend Article 2 of the Employee Manual and addition of a merit raise policy

President Martinez said to the Board that they had asked for a policy for employee raises at the Jan. 15 2018 meeting and that was what the ordinance was for. She explained that every December reviews would be done by department heads and then turned into her to be brought to the Board for review and approval. Trustee Ritzert asked if the Board should wait until they get job descriptions from the employees before passing the Ordinance. President Martinez told her the job descriptions would not be a part of the employee manual so that they would not need to come before the Board to change them. Trustee Canfield agreed that job description should not be a part of the manual. Trustee Mogan thought the reviews should start in November as to give the department heads more time to do reviews and get them to President Martinez in order to vote on the raises the second meeting in December and to take effect in January. It was agreed that the Ordinance would say reviews would begin in November. Trustee Shepherd made a motion to approve the Ordinance to amend the employee manual with a change to reviews starting in November. Trustee Mogan seconded the motion. Trustees Shepherd, Ritzert, Vole, Mogan, Lange and Canfield approved the motion by answering aye. Motion carried.

Discussion and vote on an Ordinance to Restructure IEPA loan L17-1933

President Martinez told the Board that the Ordinance was part of the loan modification with the IEPA. She explained the verbiage was sent to her from the IEPA and she she had in turn sent it to Michael. Michael sent the Ordinance to the IEPA for them to look over and approve. Trustee Shepherd asked if the terms were as agreed upon before. President Martinez agreed that they were. Trustee Shepherd made a motion to approve the Ordinance to Restructure the IEPA loan L17-1933. Trustee Mogan seconded the motion. Trustees Shepherd, Ritzert, Vole, Mogan, Lange and Canfield approved the motion by answering aye. Motion carried.

Discussion and vote to extend Pitney Bowes lease

President Martinez told the Board that the Pitney Bowes lease would be up in August of 2018. She explained that the cost was \$87 a quarter and that Village saved .03 per piece of mail. She said that it actually cost the Village \$13 a month to have the machine. She suggested that the Village purchase stamps and hand them out to each department and keep a sheet to track of how many each department gets. Trustee Canfield made a motion not to renew the Pitney Bowes lease. Trustee Lange seconded the motion. Trustees Shepherd, Ritzert, Vole, Mogan, Lange and Canfield approved the motion by answering aye. Motion carried.

Public Comments #2

None

Attorney's report

None

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Board comments

Trustee Vole brought up the he had received a warning to shovel his sidewalks. He said the he had been out of town. It was asked that maybe he could hire someone to do it when he is gone. President Martinez said that he was not the only business that received a warning. Trustee Vole brought up the containers in President Martinez driveway. President Martinez said again that she would remove them when the remodel was complete and that there was not an ordinance against her having them.

Adjournment

7:53



Rose Smith-Miller

Village Clerk



Kimmy Martinez

Village President